

 <p> <b>GIG</b>      CYMRU  <b>NHS</b>      WALES   </p> <p>     Iechyd Cyhoeddus      Cymru      Public Health      Wales   </p>	<p> <b>Name of Meeting</b>          Board  <b>Date of Meeting</b>          28 March 2024  <b>Agenda item:</b>          5.1       </p>
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<b>Chair's Report to the Board concerning the matters considered in the Private Board meeting of the 25 January 2024</b>	
<b>Chair</b>	Jan Williams
<b>Date of last meeting</b>	25 January 2024

<b>Summary of the key matters that the Board considered when meeting in private session, on 25 January 2024, together with any related decisions made:</b>
<p>In line with Public Health Wales' Standing Orders, the Board conducts its meetings in public. Public Health Wales' Standing Orders make provision, at paragraph 7.5.2, for the Board to meet and discuss certain matters in private.</p> <p>The Public Bodies Act (Admission to Meetings) Act 1960, section 1 (2) provides the legal basis for such Private Board Meetings to ensure that the matters under consideration are not prejudicial to the public interest – that they do not cause undue harm or influence the public unfairly.</p> <p>Public Health Wales has a Protocol for Reserving Matters to a Private Board (or Committee) meeting, which can be seen here - <a href="https://phw.nhs.wales/about-us/board-and-executive-team/protocol-for-private-meetings/">https://phw.nhs.wales/about-us/board-and-executive-team/protocol-for-private-meetings/</a></p> <p>This Chair's Report is a standing agenda item, for the purposes of transparency and accountability. This report sets out the matters that the Board considered during the <b>Private Board meeting of the 25 January 2024</b>.</p> <p>The Standing Financial Instructions confirm that any financial decisions above £500,000 are a matter for the Board and require Board approval. Further details about financial delegations can be seen in Public Health Wales' Standing Financial Instructions here - <a href="#">Microsoft Word - PHW Standing Orders and delegation of powers - v9 - Approved May 2021.docx (nhs.wales)</a>.</p> <p>The Board considered the following procurement requests in private due to the commercially sensitive nature of the request:</p>

## Summary of the key matters that the Board considered when meeting in private session, on 25 January 2024, together with any related decisions made:

The Board **approved**:

- The award of the Faecal Immunochemical Testing Analysers and Consumables contract to Alpha Laboratories.
- The request to vary the contract with Kainos to provide a cohorting service within Public Health Wales.
- The award of the Tracked Services Contract to Royal Mail.

The Board **considered** an update on **current issues, including health protection matters**. The update was confidential in nature and added detail to the report that was considered in the public session on the management of infectious diseases.

The Board **considered** a verbal update on the current arrangements in the **NHS Executive**, noting that the Board would consider an updated draft Hosting Agreement at the March Board meeting. The Board considered the subject matter in private due to the confidential nature of the workforce implications.

The Board **considered** an **NHS finance update**, which included an overview of the current financial position across NHS Wales and the initial discussions taking place on the 2024/25 financial settlement. The Board considered the subject matter in private as the information was not yet in the public domain.

The Board **considered** the **Cyber Security Strategic Risk**. The Board considered this item in private due to the confidential nature of the subject matter.

The Board considered and **approved** the minutes and action logs of the Private Board meeting on the 30 November 2023.

## Summary of communication items circulated to Board members electronically (via e-mail) since the last Board meeting held on 25 January 2024

Public Health Wales has a system of Board-level communications outside formal meetings, to ensure that directors have up to date information and to support the Board in discharging its role.

A summary of information sent to the Board since the January Board meeting (up to 18 January 2024) was as follows:

- Month 8 and Month 10 Performance Assurance Dashboard and Finance Reports
- Presentation and additional information from Ymlaen ahead of their presentation to the January Board meeting
- Derek Walker presentation from the Board session
- Mass Redundancy Report
- Mid Year message from Huw George
- Information regarding workforce Race Equality Standard (WRES)
- Leadership and Progression Information
- Advice Note 39 to CMO: Responding to the Threat of Measles Outbreak
- Email regarding supporting prevention in Primary Care
- Copy of email from Andrew Goodall regarding Board Member training

**Summary of the key matters that the Board considered when meeting in private session, on 25 January 2024, together with any related decisions made:**

- Draft minutes of January Board Minutes
- Draft notes of December Board Development Session