

Grŵp Iechyd a Gwasanaethau Cymdeithasol
Dirprwy Brif Weithredwr, GIG Cymru

Health and Social Services Group
Deputy Chief Executive, NHS Wales



Llywodraeth Cymru
Welsh Government

Tracey Cooper
Chief Executive
Public Health Wales NHS Trust
Number 2 Capital Quarter
Tyndall Street
Cardiff
CF10 4BZ

Our Ref: NW/RF

21 March 2024

Dear Tracey,

Hosting for the NHS Wales Executive 2024/25

I'm writing to follow up discussion between our teams and to confirm the proposed variations to hosting arrangements and the hosting fee for 2024/25.

I would like to acknowledge the engagement between representatives of PHW, the NHS Wales Executive and the Phase 2 Programme, to prepare proposals for the hosting arrangements to support the expansion of the NHS Wales Executive with effect from 1st April 2024.

The Hosting Agreement ('the Agreement'), approved by the PHW Board in January 2023, remains extant, and an Addendum has been prepared to take account of variations to the Agreement, effective from 1st April 2024. The Addendum accompanies this letter and I'm aware of your requirement for this to be reported to the PHW Board for formal approval at its meeting on 28th March 2024. Following this, we can make arrangements for the Addendum to be signed by you and by Judith on behalf of Public Health Wales and Welsh Government respectively.

As discussed between our teams, I acknowledge that work is in progress to prepare a suite of Service Provision Schedules, which will be supporting documents to the Agreement. I confirm our commitment to this work and to bring it to a satisfactory conclusion for approval by both parties.

I would also like to confirm our commitment to a substantive review of the Hosting Agreement in 2024, which will ensure we can bring together the Agreement and the Addendum, together with our learning through the first year of operation, into a revised single Hosting Agreement in readiness for 2025/26.



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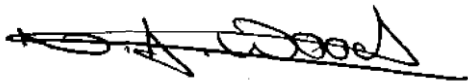
In respect of the hosting fee, I acknowledge the proposal from PHW to set the fee at £361,276, inclusive of a 3.67% uplift of £12,789. Following due consideration, I confirm our agreement to this fee (£361,276) and, also, confirm that this does not set a precedent in respect of the uplift element.

I would also like to add, specifically in relation to POD/HR resources and as it is relevant to hosting, that the NHS Wales Executive will continue to fund the equivalent of a Band 7 HR post for 2024/25 (this is currently within the hosting fee for 2023/24), an additional 8a OD Practitioner post, and continue to fund the seconded post of Deputy Director POD.

For the coming year, to ensure greater clarity on the resources supporting the Hosting Agreement, I request a full breakdown of the application of the hosting fee, including the general support costs. This will provide all parties with a clear baseline understanding of resources and will go hand-in-hand with the planned substantive review of the Agreement.

I would like to thank you and your team within PHW for the support provided and look forward to continuing to grow and strengthen the arrangements through 2024/25.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nick Wood', written over a horizontal line.

Nick Wood
Deputy Chief Executive NHS Wales

cc: Neil Lewis, DWOD, PHW
Huw George, DOF, PHW
Tracey Breheny, Programme Director, HSSG, WG
Hywel Jones, DOF, HSSG, WG
Claire Green, National Director FPD and RO, NHS Wales Executive