

DIRECTORATE REPORT TO BUSINESS EXECUTIVE TEAM AND BOARD

Directorate:	Quality, Nursing and Allied Health Professionals
Executive Lead:	Claire Birchall
Reporting Month:	February 2024
Business Executive Team Meeting Date:	20 March 2024
Board Meeting Date:	28 March 2024

Overview of Key Activities During the Month:

- A review of Datix Web has been undertaken to identify improvements in the recording of risks with a re-design approved by the Risk Assurance Network. The re-design is expected to go live on 1st Apr-24.
- Triangulation of risk, incident, concerns and service user experience data is underway by the Shared Learning Group, with trends being identified and sessions being arranged with relevant areas to offer support to identify and deliver improvements.
- Scoped an approach to growing and improving the Public Health Merit Award scheme.
- Developed the Public Health Merit Award scheme digital platform to be an information resource for partners and to support the long-term growth of the scheme.
- Scoped and implemented further developments of the Young Ambassadors' (YA) Programme including the Young Ambassadors' Partnership Forum.
- Developed an options appraisal for digital software / audit platform for clinical audit and with infection prevention and control audits.
- Developed a Clinical Governance Dashboard with 'live reporting' to support the Duty of Quality.
- Safeguarding Maturity Matrix Tool updated in line with Duty of Quality guidance in preparation for Annual Quality Reporting by organisations.
- The Violence Against Women, Domestic Abuse and Sexual Violence (VAWDASV) Steering Group actively worked as a national platform for information sharing, aligning with the BLUEPRINT strategy and raising awareness of issues relating to Children and Young people and Older People.
- Co-produced a set of principles with key standards that support quality improvement of the coordination and contribution of health in child protection conferences and care planning with school aged children and young people.

Successes:

- The formal Public Health Wales documents in respect of Information Governance arrangements for the NHS Executive have now been received

and agreed by Welsh Government; this work was led by the Head of Information Governance and was very well received.

- Rearticulation of the Strategic risks following the IMTP session on 15th February 2024 is progressing well.
- 220 colleagues have now attended Level 1 Risk training with very positive feedback received.
- Corporate Risk Register is now managed on Datix and already demonstrating a strengthening of the escalation process.
- National Safeguarding Service have successfully completed a workshop consultation with care experienced young people, supported by Voices from Care, to provide feedback on a Looked After Children's national survey for their experience of statutory health assessments.
- Achieved and maintained first position in the staff flu vaccination uptake figures across NHS Wales Health Board and Trusts.
- Facilitated Complaints Management training for key Public Health Wales staff with the Ombudsman.
- Secured a place for a member of staff to attend the AcademiWales Public Service Leaders' Winter school.

Any Concerns being managed:

- Interim Director of National Safeguarding Service out to advert; interview date is set for the 18th of March 2024.
- Governance concerns around the Young Ambassadors' Programme are being reviewed and worked through before planning can commence for future YA residentials.
- NHS Executive and call on the Directorate's resources remains unknown.
- The impact of the internal staff flu vaccination programme 2024/25 on corporate Infection Prevention and Control functions – going to BET for discussion of options to mitigate.

Forward Look of key activities for next month

- Deliver final aspects of Year Two of the Integrated Governance Model Implementation Plan.
- Deliver final aspects of Year One of the Information Governance Development Plan.
- Deliver final Year Two actions of the corporate approach to records management.
- Complete work on process for data pulled into the Performance and Assurance Dashboard and Directorate and Divisional Dashboard finalised so that it demonstrates a true reflection of the risks recorded in Datix (and SharePoint) and manages within agreed performance indicators, and standard reports/narrative templates developed.
- Work with Directorates to bring all risk records held in Datix up to date.
- A yearly 'assurance' audit programme undertaken by the Lead Nurse for Infection Prevent and Control will be set out and implemented, covering all Public Health Wales-managed sites.
- Produce an annual report of identified learning for 2023/2024 Duty of Candour.

- Continue to support the organisation by offering regular Datix training and transition to making Datix Level 1 Training mandatory for all staff.
- PTR Team and Service User Experience (SUE) Lead to refresh Public Health Wales' internet page to make a more accessible format for members of the public to raise compliments and complaints.
- Undertake final actions to complete Year Three of the Our Approach to Engagement Plan by the end of 2023/2024.
- Scope a long-term evaluation for the Public Health Merit Award.
- Quality, Engagement and Collaboration Team to develop capability in a co-productive approach from a recognised training supplier.
- Implement engagement plan to increase number of audits in the Quality and Clinical Audit Plan from areas of the organisation not reporting audits in the 2023-24 Audit Plan.
- Enact a collaborative approach with Health Protection Services for the Development and Implementation of the Clinical Governance Framework.
- Incorporate Inter Collegiate Document (ICD) and Continuous Professional Development (CPD) competencies into the Safeguarding Leadership Hub.
- National Safeguarding Service to facilitate an improvement, restoration and wellbeing residential event, supported by HEIW.
- National Safeguarding Service to lead on the development and implementation of a National Action Plan for Sexual Safety in NHS Wales.