

Public Health Wales Board - Forward Plan 2023/24

Category	Item	Exec Lead	Public or Private	25-May	27-Jul	28-Sep	30-Nov	25-Jan	28-Mar	Purpose	
Board Assurance Framework	Chief Executive's Report	Chief Executive	Public	✓	✓	✓	✓	✓	✓	For Assurance	
	Integrated Performance Report (Finance Report, Performance Assurance Dashboard)	Deputy Chief Executive and Executive Director of Finance and Operations	Public	✓	✓	✓	✓	✓	✓	For Assurance	
	Health Protection Highlight Report	National Director Health Protection and Screening Services, Executive Medical Director	Private	✓	✓	✓	✓	✓	✓	For Assurance	
	Public Health Dashboard	National Director Knowledge	Public	✓	✓	✓	✓	✓	✓	For Assurance	
	Radiology Informatics System Procurement Programme: Business Case		Private	✓						For Approval	
	Data and Digital Strategy		Public		✓					For Approval For Assurance	
	Research and Evaluation Strategy		Public		✓						
	International Health Strategy	National Director of Policy and International Health, World Health Organization Collaborating Centre	Public	✗	✗	✓				For Approval	
	Procurement Approvals (as required)	Deputy Chief Executive. Executive Director of Finance & Operations	Public/Private	✓	✓	✓	✓	✓	✓	For Approval	
	Review of Emergency Response Plan	National Director Health Protection and Screening Services, Executive Medical Director	Private	✓						For Approval	
	Implementation of the Emergency Response Plan		Public			✓				For Assurance	
	Integrated Medium Term Plan (IMTP) / Annual Plan	Deputy Chief Executive. Executive Director of Finance & Operations	Public						✓	For Approval	
	Young Ambassadors	Executive Director Quality, Nursing and Allied Health Professionals	Public		✓						
Managing Risk	Strategic Risk Register	Executive Director Quality, Nursing and Allied Health Professionals	Public		✓		✓		✓	For Assurance	
	Corporate Risk Register		Public		✓		✓			For Assurance	
	Board Minutes and Action Log		Public & Private	✓	✓	✓	✓	✓	✓	For Approval	
Board and Committee Governance	Notes of Board Development Sessions and action log	Board Secretary and Head of Board Business Unit	Private	✓	✓	✓	✓	✓	✓	For Approval	
	Committees of the Board: Report from Committee Chairs		Public & Private	✓	✓	✓	✓	✓	✓	For Assurance	
	Private Board Chair's Report		Public	✓	✓	✓	✓	✓	✓	For Noting	
	Committee Annual Reports 2022/23		Public	✓						For Approval	
	Committee Terms of Reference Review		Public	✓						For Approval	
	Committee Forward Look 2023/24		Public	✓						For Approval	
	Review of Committee Effectiveness		Public	✓						For Assurance	
	Local Partnership Forum Annual Report 2022/23		Director of People and Organisational Development	Public			✓				For Approval
	Governance and Accountability		Summary of Corporate Policies - Annual Report	Board Secretary and Head of Board Business Unit	Public						✓
Policies for approval (as required)		Public	✓		✓	✓	✓	✓	✓	For Approval	
Standing Orders Review		Public	✗		✗	✓				For Approval	
Joint Working Framework		Public					✓			For Approval	
Hosted Body agreements (if required)		Public							For Approval		
Review of NHS Executive Hosting Agreement (1 year followup implementation)		Deputy Chief Executive and Executive Director of Finance and Operations / Board Secretary and Head of Board Business Unit	Public						✓	For Approval	
Annual Report 2022/23 : Annual Performance Report, Annual accounts, Governance statement and Remuneration Report			Public		✓					For Approval	
Strategic Partnerships	Strategic Partnerships / Sessions	Chief Executive	Public	✓	✓	✓	✓	✓	✓	For Assurance / Discussion	

Notes

- The Committee of the Board reports from Committee Chairs reflect the volume of work undertaken by the Board Committees. Where necessary, matters are escalated through these reports from the Committee to the Board.
- This forward look for the Board is constantly updated and reviewed as required. The final agendas will be agreed following discussions by the Chair and the Chief Executive.
- Changes since last reviewed by the Board in March 2023
 - Data and Digital, and Research and Evaluation Strategies - These are being presented to the Board for Assurance, following approval at the KRIC Committee, in line with the scheme of delegation.
 - Standing orders - moved to September - The model standing orders have now been issued (June) by Welsh Government, and will be presented for comment via ACGC in September, and for approval at September Board. (Moved from July)
 - International Health Strategy has been rescheduled from July to September.
 - Item added to review the implementation of the Emergency Response Plan in September, in public Board.