

 GIG CYMRU NHS WALES	Iechyd Cyhoeddus Cymru Public Health Wales	Name of Meeting Board
		Date of Meeting 26 May 2023
		Agenda item 5.1
Chair's Report to the Board concerning the matters considered in the Private Board meeting of the 30 March 2023.		
Chair	Jan Williams	
Date of last meeting	30 March 2023	

<p>Summary of the key matters that the Board considered when meeting in private session, on 30 March 2023, together with any related decisions made:</p> <p>In line with Public Health Wales' Standing Orders, the Board conducts its meetings in public. Public Health Wales' Standing Orders make provision, at paragraph 7.5.2, for the Board to meet and discuss certain matters in private.</p> <p>The Public Bodies Act (Admission to Meetings) Act 1960, section 1 (2) provides the legal basis for such Private Board Meetings to ensure that the matters under consideration are not prejudicial to the public interest – that they do not cause undue harm or influence the public unfairly.</p> <p>Public Health Wales has a Protocol for Reserving Matters to a Private Board (or Committee) meeting, which can be seen here - Microsoft Word - 5.6 BOARD 270521 Protocol for private meetings.docx (nhs.wales)</p> <p>This Chair's Report is a standing agenda item, for the purposes of transparency and accountability. This report sets out the matters that the Board considered during the Private Board meeting of the 30 March 2023.</p> <p>The Standing Financial Instructions confirm that any financial decisions above £500,000 are a matter for the Board and require Board approval. Further details about financial delegations can be seen in Public Health Wales' Standing Financial Instructions here - Microsoft Word - PHW Standing Orders and delegation of powers - v9 - Approved May 2021.docx (nhs.wales).</p> <p>The Board ratified a Chair's action to approve the move to CCS RM6011 framework and basket options for purchasing energy with effect from 15 March 2023. This matter was considered in the private session due to the commercially sensitive nature of the subject matter.</p> <p>The Board endorsed a Memorandum of Understanding (MOU) between Welsh Ministers and Public Health Wales in respect of Improvement Cymru, noting that the MOU would set out the ways in which the Improvement Cymru Team would discharge its role during the 2023/24 period of transition, enabling full integration across all NHS Executive functions. The Board considered the matter in private due to workforce implications that were not as yet in the public domain.</p>

Summary of the key matters that the Board considered when meeting in private session, on 30 March 2023, together with any related decisions made:

The Board considered an update on relevant **Health Protection Highlight** issues, including an update on [Avian Influenza](#). The update was confidential in nature and added detail to the report in the public session that was not yet in the public domain.

The Board considered a verbal update on **Working in Partnership with Trades Unions**. The Board considered the matter in private due to an ongoing respect and resolution matter.

The Board took assurance on the management of **strategic risk 6**, which related to cyber security, considering the report in private due to the confidential nature.

The Board considered and approved **minutes** and **action logs** of the Private Board meeting on the 30 March 2023. The Board approved the **notes** of the Board Development Session held on 15 December 2022 and the minutes of the Covid-19 Public Inquiry PHW Board Sub Group Meeting held on 22 November 2022.

Summary of communication items circulated to Board members electronically (via e-mail) since the last Board meeting held on 30 March 2023

Public Health Wales has a system of Board-level communications outside formal meetings, to ensure that directors have up to date information and to support the Board in discharging its role.

A summary of information sent to the Board since the March 2023 Board meeting (up to 09 May 2023) is as follows:

- Announcement of the extension of the PHW Vice Chair's appointment by Welsh Government
- Announcement of new chair of Cwn Taff UHB by Welsh Government
- Respect and Resolution Complaint Outcome
- Written update regarding roles and responsibilities in Vaccination and immunisation
- Duty of Quality Guidance from Welsh Government
- The weekly communication 'plan forward look' for the organisation