

RAG Rating/Status

At risk	Red - Action date passed or revised date needed
On track	Yellow - Action on target to be completed by agreed/revised date
Complete	Green- Action complete
No longer needed	Blue - Action to be removed and/or replaced by new action

FORMAL BOARD								
Meeting Item Reference	Action Reference	Lead	Meeting Item Title	Details of action	Update on progress	Original target date	Revised target date	RAG rating/Status
OPEN ACTIONS FOR REVIEW (None)								
OPEN ACTIONS - IN PROGRESS BUT NOT YET DUE								
PHW 2023_30_03/3.3	PHW 2023/64	AJ/MK	IPR	Public Health Wales' role in immunisation extended across strategic, tactical and operational levels; the organisation did not, however, lead on immunisation delivery. The Board would shortly receive a briefing on respective roles and responsibilities across the system.	May update: This action is in progress and a date for the briefing is being reviewed.	01-Jun-23		On track
ACTIONS RECOMMENDED TO BE CLOSED AT 25 MAY 2023 MEETING								
PHW 2023_30_03/5.2	PHW 2023/59	LB	Forward Look 2023/24	In addition to the items listed in the Forward Look document, RBW noted the need to include the July Young Ambassadors session; she hoped to arrange this to coincide with the July Board meeting	May update: This has been added to the forward look for July. Propose action is closed.	25-May-23		Complete
PHW 2023_30_03/4.1.3	PHW 2023/58	HG	Financial Plan, Budgetary Control Framework	HG confirmed that, when submitting the IMTP, he would include concerns around the capital allocation and the costs of the UK COVID-19 Public Inquiry in the letter to Welsh Government	May update: This was included in the submission. Propose action is closed.	31-Mar-23		Complete
PHW 2023_30_03/4.1.1	PHW 2023/59	HG	Long term Strategy	DC welcomed the clarity of the document, finding it refreshing to read. She queried whether it appropriately reflected Public Health Wales' role as a systems leader and raised the possible inclusion of a diagrammatic representation of that role. HG suggested that this could feature in refreshed documentation around strategic partnership working; he would consult further with colleagues on this point	May update: This is being considered as part of the design of the final Long Term Strategy. Propose action is closed.	25-May-23		Complete
PHW 2023_30_03/3.5	PHW 2023/60	IB	Committees of the Board: Report from Committee Chairs	IB confirmed his expectation that the underpinning strategies would be available to share in June	May update: this is on track and is due to be presented to KRIC in June. Propose action is closed.	25-May-23		Complete
PHW 2023_30_03/3.5	PHW 2023/61	DC/RBW	Committees of the Board: Report from Committee Chairs	JW Confirmed that QSIC would continue to take assurance on the effective implementation of both duties, on behalf of the full Board	May Update: this is programmed for each QSIC meeting as a standard agenda item and the Committee continue to review and report to the Board through the Chairs Report. Propose action is closed.	25-May-23		Complete
PHW 2023_30_03/3.3	PHW 2023/62	DC/MK/SH	IPR	KE extended her congratulations on the recovery of AAA screening programme and the work underway across the programmes to recover and transform services. She sought an update on the impact of current 'round length' breast screening waiting times. AJ and TC commented on the complexity of this issue and JW remitted the matter to QSIC for further consideration. The planned Board development session would also include discussion on this aspect	May update: The Committee considered an update on screening at the May meeting, and the Board Development session is programmed for further consideration. Propose the Action is closed.	25-May-23		Complete

PHW 2023_30_03/3.3	PHW 2023/63	MK/LB	IPR	MM sought detail on those measures used to assess the effectiveness of screening programmes. AJ confirmed that the National UK Screening Committee set the standards and the outcome measures derived from these. JW confirmed the intention to design a Board Development Session later in 2023 to cover all aspects of the design, delivery and evaluation of screening programmes. This would be timely, given discussions around introducing lung health checks and newborn physical screening checks.	May update: Board Development session is programmed for further consideration. Propose the Action is closed.	25-May-23		Complete
PHW 2023_30_03/3.2	PHW 2023/65	IB	Public Health Overview	On Excess mortality, the latest data revealed excess mortality related to COVID-19. The trends continued by disease type, with excesses reported particularly for diabetes, heart and circulatory disease, respiratory disease, and neurodegenerative diseases. IB referenced the work underway on a 'deep dive' analysis of diabetes excess mortality. The Board would consider this at a future meeting.	25 May update: This was considered at the Board Development session in April. Propose the action be closed.	25-May-23		Complete
PHW 2023_30_03/3.1	PHW 2023/66	MK	Chief Executives Report	SG welcomed the Independent Review of Health Protection Report; she noted that, whilst COVID-19 had prompted the review, the health protection agenda was much broader she looked forward to that wider discussion at the Board development session	25 May Update: This is scheduled for the June Board Development session, propose the action be closed.	25-May-23		Complete
PHW 2023_30_03/3.1	PHW 2023/67	RBW/KE	Chief Executives Report	JW suggested the inclusion in the next briefing for the Deputy Minister of an update on the work of the Young Ambassadors and asked KE to continue to raise awareness at meetings of Vice Chairs with the Deputy Minister	25 May Update: This has been taken forward through the appropriate forums. propose the action be closed.	25-May-23		Complete
PHW 2023_26_01/4.2	PHW 2023/44	KE/SG/MM	Integrated Performance Report	SG noted that KRIC had also applied a transformational lens to workforce development opportunities. Any data developments to support workforce planning and service transformation must include outcomes, in addition to screening activity and numbers. JW confirmed the need to capture the interconnectivity across the Committees	25 May Update: This is presented to the Board as part of the Terms of Reference Review item on the public agenda. Propose action be closed. 30 March Update: This is in process. This matter has been discussed at the Committee Effectiveness workshops that were held in February / March with Committee Members. The collective agreement was to produce a visual illustration of the interconnectivity of the Committees to provide clarity on this matter. This is in process and will be presented to the Board in May alongside the Committee work plans for 2023/24.	May 2023		Complete
PHW 2023_26_01/4.2	PHW 2023/41	MM/NL	Integrated Performance Report	JW commented on the opportunity presented in April 2023, when the People and Organisational Development (POD) Committee intended to focus on workforce planning. Cross Committee engagement could ensure the mapping of all workforce challenges across services	25 May Update: This is presented to the Board as part of the Terms of Reference Review item on the public agenda. Propose action be closed. 30 March Update: This is in process. This matter has been discussed at the Committee Effectiveness workshops that were held in February / March with Committee Members. The collective agreement was to produce a visual illustration of the interconnectivity of the Committees to provide clarity on this matter. This is in process and will be presented to the Board in May alongside the Committee work plans for 2023/24.	May 2023		Complete

PHW 2023_26_01/4.2	PHW 2023/44	KE/SG/MM	Integrated Performance Report	<p>SG noted that KRIC had also applied a transformational lens to workforce development opportunities. Any data developments to support workforce planning and service transformation must include outcomes, in addition to screening activity and numbers. JW confirmed the need to capture the interconnectivity across the Committees</p>	<p>25 May Update: This is presented to the Board as part of the Terms of Reference Review item on the public agenda. Propose action be closed.</p> <p>30 March Update: This is in process. This matter has been discussed at the Committee Effectiveness workshops that were held in February / March with Committee Members. The collective agreement was to produce a visual illustration of the interconnectivity of the Committees to provide clarity on this matter. This is in process and will be presented to the Board in May alongside the Committee work plans for 2023/24.</p>	May 2023		Complete
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