

**RAG Rating/Status**

At risk	Red - Action date passed or revised date needed
On track	Yellow - Action on target to be completed by agreed/revised date
Complete	Green- Action complete
No longer needed	Blue - Action to be removed and/or replaced by new action

QUALITY, SAFETY AND IMPROVEMENT COMMITTEE								
Meeting Item Reference	Action Reference	Lead	Meeting Item Title	Details of action	Update on progress	Original target date	Revised target date	RAG rating/Status
<b>OPEN ACTIONS</b>								
None								
<b>OPEN ACTIONS - IN PROGRESS BUT NOT YET DUE</b>								
None								
<b>ACTIONS RECOMMENDED TO BE CLOSED AT 24 FEBRUARY 2026 MEETING</b>								
QSIC 2025_09_29/3.2	QSIC 2025/02	AW	Policies and Procedures for approval	The Committee recommended that the Mobile Phone policy author work with the Leadership Team to redraft and reconsider the policy in light of the feedback given.	24.02.26: The mobile phone policy has been submitted for Committee approval following an update to reflect feedback where possible and endorsement at the January Leadership Team meeting. 25.11.25: The Policy author has agreed to redraft the policy taking onboard the Committee's feedback in November and has been in touch with the Chair of Leadership Team to agree a way forward with their consultation in December. It is anticipated that the Policy will be brought back for Committee approval at the February meeting.	24/02/2026		Complete
QSIC 2025_11_25/3.6	QSIC 2025/08	NL	Health and Safety Q2 report	ND agreed to circulate an updated quarter 2 report to the Committee which relected comments from a recent Business Executive Team meeting on compliance rates and management arrangements for static and mobile estates.	24.02.26 - Updated report was circulated to the Committee via email on 10.12.2025	24/02/2026		Complete
QSIC 2025_11_25/3.4	QSIC 2025/07	CB	Quality Governance Performance Report Q2	CB agreed to recetify a possible discrpancy in table 1 regarding alters in Microbiology health protection	24.02.26 - The report columns have been updated to help clarify the data, however it is noted that due to some shared actions across the divisions the colums should not be totaled.	24/02/2026		Complete