

## Agenda

### Part A / Rhan A

**10:30 - 10:35** **1. Welcome, Introductions and Apologies for Absence / Croeso,**  
5 min **Cyflwyniadau ac Ymddiheuriadau am Absenoldeb**

10:30 - 10:35 (5 mins)

**Diane Crone**

Chair / Chadeirydd

**10:35 - 10:35** **2. Declarations of Interest / Datganiadau o Ddiddordeb**  
0 min




**10:35 - 10:45** **3. Items for Approval / Eitemau i'w cymeradwyo**  
10 min

**3.1. Minutes, Action Log and Matters Arising of meeting - 25 November 2024 / Cofnodion,  
Log Gweithredu a Materion Yn Codi Cyfarfod - 25 Tachwedd 2024**

10:35 - 10:40 (5 mins)

**Diane Crone**

Chair / Cadeirydd

-  3.1a QSIC 2025\_02\_04 - Unconfirmed QSIC Public Minutes 25 November 2024.pdf (8 pages)
-  3.1b QSIC 2025\_02\_04 - Unconfirmed QSIC Public Minutes 25 November 2024-en-cy-C1.pdf (8 pages)
-  3.1c QSIC 2025\_02\_04 - QSIC Public Session Action Log.pdf (2 pages)

**3.2. Policies and Procedures / Polisiâu a Gweithdrefnau**

10:40 - 10:45 (5 mins)

Outbreak Management Policy / Polisi Rheoli Achosion

**Angela Cook**

Assistant Director of Nursing and Quality / Cyfarwyddwr Cynorthwyol Nyrsio a Ansawdd

-  3.2 QSIC 2025\_02\_04 - Draft Outbreak Management Policy for approval.pdf (24 pages)

**10:45 - 10:50** **4. Recommendation to Board / Ar gyfer Argymhelliad i'r Bwrdd**  
5 min

Committee Annual Report 2024-25 / Adroddiad Blynyddol y Pwyllgor 2024-25

**Liz Blayney**

Deputy Board Secretary and Deputy Head of the Board Business Unit / Dirprwy Ysgrifennydd y Bwrdd a Dirprwy Bennaeth Uned Fusnes y Bwrdd

- 4 QSiC 2024\_02\_04 - Annual Report Cover report .pdf (3 pages)
- 4 QSiC 2025\_02\_04 - Draft Committee Annual Report 2024-25- DRAFT QSiC content.pdf (19 pages)

10:50 - 12:45  
115 min

## 5. Items for Assurance / Eitemau i'w sicrhau

*Total for all assurance items / Cyfanswm ar gyfer pob eitem sicrwydd: xx (xxx mins)*

### 5.1. Quality Governance Performance Report /Adroddiad Perfformiad Llywodraethu Ansawdd

*10:50- 11:15 (25 mins)*

#### Angela Cook

Assistant Director of Nursing and Quality / Cyfarwyddwr Cynorthwyol Nyrsio a Ansawdd

#### Claire Birchall

Executive Director of Nursing, Quality and Integrated Governance / Cyfarwyddwr Gweithredol Nyrsio, Ansawdd a Llywodraethu

- Putting Things Right /Gweithio i Wella
- Management of Alerts / Rheoli Rhybuddion
- Update on Implementation of Duty of Quality & Duty of Candour / Diweddariad ar Weithredu'r Ddyletswydd Gonestrwydd a'r Ddyletswydd Ansawdd
- Infection, Prevention & Control / Atal a Rheoli Heintiau
- Safeguarding / Diogelu
- Quality / Clinical Governance Framework/QUoG / Fframwaith Llywodraethu Clinigol/Ansawdd

5.1 QSiC 2025\_02\_04 - Quality Governance Performance Report Q3.pdf (38 pages)

### 5.2. Risk Assurance (Corporate and Strategic Risk Register)/ Sicrwydd Risg (Y Gofrestr Risg Strategol a Gorfforaethol)

#### 5.2.1. Strategic Risk Register/ Cofrestr Risg Strategol

*11:15 - 11:35 (20 mins)*

#### Sumina Azam

National Director of Policy and International Health / Cyfarwyddwr Cenedlaethol Polisiâu ac Iechyd Ryngwladol

#### Tom Fowler

Deputy National Director, Health Protection and Screening Services / Dirprwy Cyfarwyddwr Cenedlaethol, Gwasanaethau Diogelu Iechyd a Sgrinio

5.2.1 QSiC 2025\_02\_04 - Risk Assurance Cover Report.pdf (6 pages)

5.2.1 QSiC 2025\_02\_04 - Strategic Risk Register.pdf (14 pages)

#### 5.2.2. Corporate Risk / Y Gofrestr Risg Gorfforaethol

*11:35 - 11:45 (10 mins)*

#### Danielle Gething

Head of Risk Management / Pennaeth Rheoli Risg

5.2.2 QSiC 2025\_02\_04 - QSiC Corporate Risk Cover Paper.pdf (5 pages)

5.2.2 QSiC 2025\_02\_04 - QSiC - Corporate Risk Register .pdf (3 pages)

### **Break/ Egwyl**

*11:45 - 11:55 (10 mins)*

### 5.3. Screening Services Update / Diweddariad Gwasanaethau Sgrinio

11:55- 12:25 (30 mins)

**Sharon Hillier**

Director Screening Division / Gyfarwyddwr Adran Sgrinio

**Tom Fowler**

Deputy National Director, Health Protection and Screening Services / Dirprwy Cyfarwyddwr Cenedlaethol, Gwasanaethau Diogelu Iechyd a Sgrinio

 5.3 QSIC 2024\_02\_04 - Screening Services Report Jan 25 v2.pdf (15 pages)

## **5.4. Ionising Radiation Breast Test Wales HIW Inspection / Arolygiad AGIC o Ymbelydredd Ïoneiddio Bron Brawf Cymru**

12:25 - 12:40 (15 mins)

**Sharon Hillier**

Director Screening Division / Gyfarwyddwr Adran Sgrinio

**Tom Fowler**

Deputy National Director, Health Protection and Screening Services / Dirprwy Cyfarwyddwr Cenedlaethol, Gwasanaethau Diogelu Iechyd a Sgrinio

 5.4 QSIC 2025\_02\_04 - Breast Test Wales HIW inspection update.pdf (66 pages)

## **5.5. Health and Safety Report Quarter 3 2024-25 / Adroddiad Iechyd a Diogelwch Chwarter 3 2024-25**

12:40- 12:45 (5 mins)

**Neil Desmond**

Head of Estates and Health and Safety / Pennaeth Ystadau a Iechyd & Diogelwch

12:45 - 13:00  
15 min

## **6. Items to Note / Eitemau i'w nodi**

12:45 - 13:00

### **6.1. Review of dedicated 24/7 EPRR On Call Service / Adolygiad o Wasanaeth Ar Alwad Parodrwydd, Gwydnwch ac Ymateb Brys (EPRR) 24/7 pwrpasol**

 6.1 QSIC 2025\_02\_04 - EPRR 24-7 On Call Service 6 Month Review.pdf (9 pages)

### **6.2. Audit / Archwilio**

#### **6.2.1. Audit Action Tracker / Traciwr Gweithredu Archwilio**

 6.2.1 QSIC 2024\_02\_04 - Audit Action Tracker Cover paper.pdf (3 pages)

 6.2.1 QSIC 2025\_02\_04 - QSIC Audit Recommendations Tracker.pdf (3 pages)

#### **6.2.2. Duty of Candour (Reasonable Assurance) / Dyledswydd Gonestrwydd (Sicrwydd Rhesymol)**

 6.2.2 QSIC 2025\_02\_04 - Duty of Candour Internal Audit Report - Final.pdf (12 pages)

### **6.3. Committee Work Plan 2024-25 / Cynllun Gwaith y Pwyllgor 2024-25**

Next years work plan will be circulated to the Committee following the Committee effectiveness review workshop in February, to endorse at the June meeting / Bydd cynllun gwaith y flwyddyn nesaf yn cael ei ddosbarthu i'r Pwyllgor yn dilyn gweithdy adolygu effeithiolrwydd y pwyllgor ym mis Chwefror, i'w gymeradwyo yng nghyfarfod mis Mehefin.

 6.3 QSIC 2025\_02\_04 - QSIC Committee workplan 2024-25.pdf (3 pages)

# Part B NHS Executive Business // Rhan B Busnes Gweithredol y GIG

13:00 - 13:00 **7. Declarations of Interest / Datgan Buddiannau**  
0 min

13:00 - 13:10 **8. NHS Executive Quarterly Governance Compliance Report (Q3) / Adroddiad Cydymffurfiaeth Llywodraethu Chwarterol Gweithrediaeth y GIG (C3)**  
10 min

13:00 - 13:10 (10 mins)

**Rosemary Fletcher**

Programme Team, NHS Wales Executive / Tîm Rhaglen, Gweithrediaeth GIG Cymru

 8 QSIC 2025\_02\_04 - NHS Exec Reporting - QSIC - Quarterly report Q3.pdf (8 pages)

13:10 - 13:15 **9. Closing Administration / Gweinyddiaeth i gau**  
5 min

- **Any Other Business / Unrhyw Fusnes Arall**
- **Committee Feedback / Adborth y Pwyllgor**
- **Date of Next Meeting / Dyddiad y Cyfarfod Nesaf:**  
02 June 2025 /02 Mehefin 2025

## 9.1. Close of Public Meeting / Diwedd y Cyfarfod Cyhoeddus

Yn unol ag [Adran 1 (2) o Ddeddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd) 1960 (c.67)] bydd cynrychiolwyr o'r wasg ac aelodau eraill o'r cyhoedd yn cael eu gwahardd o weddill y cyfarfod hwn oherwydd natur gyfrinachol y busnes sydd i'w drafod, gan y byddai rhoi cyhoeddusrwydd iddo yn niweidiol i les y cyhoedd.

That representatives of the press and other members of the public will be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest in accordance with [Section 1(2) Public Bodies (Admission to Meetings) Act 1960 (c.67).