

RAG Rating/Status

At risk	Red - Action date passed or revised date needed
On track	Yellow - Action on target to be completed by agreed/revised date
Complete	Green- Action complete
No longer needed	Blue - Action to be removed and/or replaced by new action

QUALITY, SAFETY AND IMPROVEMENT COMMITTEE								
Meeting Item Reference	Action Reference	Lead	Meeting Item Title	Details of action	Update on progress	Original target date	Revised target date	RAG rating/Status
QSIC 2024_05_20/3.3	QSIC 2024/05	LB	Quality Governance Performance Update	Following discussion on the work underway in the People and OD directorate around workforce culture, CB commented on the work around communications and the role out of customer training, and how we engage with people with disabilities. DC referenced the synergy with the People and OD Committee and agreed to add it to the agenda of the next Cross-Committee Working Group.	<p>25/11/24 Update: The Cross cutting meeting scheduled for September was cancelled. This item will be discussed at the next meeting of the group. Request change date to February.</p> <p>16/09/24 Update: A Cross cutting meeting has been Scheduled for 25 September 2024, will feedback at next meeting, request change date to November</p> <p>18/07/2024 Update: This will be taken forward at the next meeting planned for September. Request change of date to September (24.07.24 - date change approved by committee)</p>	24/07/2024	04/02/2025	At Risk
QSIC 2024.07.24/8	QSIC 2024/07	CB	NHS Executive Quarterly Governance Compliance Report (Q1)	PV asked for assurance that a process for dealing with complaints or concerns whilst DATEX was being setup within the Executive. DG suggested an action to get relevant parties together to agree on a way forward in order to confirm the assurance of delivery, and report back at the September meeting.	<p>25/11/24 Update: Meetings have been held to discuss the action and progress is underway. Further discussion will take place as part of the Q2 report at the November meeting. Pending resolution, request change of date to February.</p> <p>16/09/24 Update This action is in progress. The Team at PHW have met with the TEC Cymru transfer group and confirmed that NHSE have DATIX, and directed liaise with Helen James in NHSe who is coordinating the use of datix from a risk management perspective. Further update on implementation will be provided at the November Committee Meeting. Request change of date to November.</p>	16/09/2024 25/11/2024	04/02/2025	At Risk
OPEN ACTIONS - IN PROGRESS BUT NOT YET DUE								
QSIC 2024.09.16/4.5	QSIC 2024/09	JM	Population Health	JM agreed to reformat the Appendix with additional information on the progress and success of the programmes and present it to the Committee at the appropriate time.	25/11/24 Update: JM confirmed that this action was in progress.	04/02/2025		On Track
QSIC 2024.09.16/4.4	QSIC 2024/08	MK	Medicines Management	The Committee asked to be kept informed of updates to decisions regarding the Medicines Management Group formation and Terms of Reference at the appropriate time.	25/11/24 Update: The ToR are being looked at alongside the PHW Medicines Management policy and in discussion with pharmacy colleagues from Cardiff and Vale UHB. A further update will be provided at the February meeting.	04/02/2025		On Track
ACTIONS RECOMMENDED TO BE CLOSED AT (25 NOVEMBER 2024) MEETING								
QSIC 2024.09.16/4.6	QSIC 2024/12	LB/CB	Engagement of Our Services	The Committee requested an update on the progress of the engagement work at the February 2025 meeting.	25/11/24 Update: This has been added to the February 2025 QSIC agenda. Suggest action closed on this basis.	04/02/2025		Complete
QSIC 2024.09.16/4.5	QSIC 2024/10	LB	Population Health	The Committee suggested that the interconnectivity of data between individual programmes and the integrated medium-term plan should be considered by the Board at a Board Development Session.	25/11/24 Update: LB has added this action to the upcoming Board Development Plan. Suggest action closed on this basis.	25/11/2024		Complete
QSIC 2024.09.16/4.6	QSIC 2024/11	CB	Engagement of Our Services	The Committee noted delays in the completion of Internal Audit Action recommendations, which, due to the change in focus as a result of the Duty of Quality legislation, were now considered redundant and CB agreed to review these Audit Actions.	25/11/24 Update: CB confirmed that the review was complete and the Audit tracker had been updated. Suggest action closed on this basis.	25/11/2024		Complete

QSIC 2024.09.16/5.1	QSIC 2024/13	JM	Oral Health Deeo Dive	JM asked that the comments made by the Committee should be collated and reviewed by the Public Health Dental Team in collaboration with himself and other members of the Committee with the intention of focusing ways to raise the profile of the D2s programme further.	25/11/24 Update: JM confirmed that this action was underway. Suggest action closed on this basis.	25/11/2024		Complete
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