

# Quality, Safety and Improvement Committee Meeting /Y Pwyllgor Ansawdd, Diogelwch a Gwella Cyfarfod Agored



Wed 21 February 2024, 09:30 - 12:20

21 Chwefror 2024

## Agenda

09:30 - 09:35  
5 min

### 1. Welcome and Apologies for Absence / Croeso ac Ymddiheuriadau am Absenoldeb

**Diane Crone**

Chair / Cadeirydd

09:35 - 09:35  
0 min

### 2. Declarations of Interest / Datganiadau o Ddiddordeb

09:35 - 12:10  
155 min

### 3. Items for Assurance / Eitemau i'w sicrhau

#### 3.1. Update on Implementation of Duty of Quality Act and Duty of Candour Act / Diweddariad arWeithredu'r Ddyletswydd Gonestrwydd a'r Ddyletswydd Ansawdd

09:35 - 09:45 10 mins

**John Boulton**

Director of NHS Quality Improvement and Patient Safety/Director Improvement Cymru / Cyfarwyddwr Gwella Ansawdd y GIG a Diogelwch Cleifion/Cyfarwyddwr Gwelliant Cymru

**Claire Birchall**

Executive Director of Quality, Nursing and Allied Health Professionals (Interim) / Cyfarwyddwr Gweithredol (Dros Dro) - Ansawdd, Nyrso a Gweithwyr Proffesiynol Perthynol i Iechyd

3.1 QSIC 2024\_02\_21 - Duty of Quality and Candour Update.pdf (10 pages)

#### 3.2. Quality Governance Performance Report /Adroddiad Perfformiad Llywodraethu Ansawdd

09:45 - 10:05 20 mins

**Angela Cook**

Assistant Director of Quality, Nursing and Allied Health Professionals / Cyfarwyddwr Cynorthwyol dros Ansawdd, Nyrso a Gweithwyr proffesiynol Perthynol i Iechyd

**Claire Birchall**

Executive Director of Quality, Nursing and Allied Health Professionals (Interim) / Cyfarwyddwr Gweithredol (Dros Dro) - Ansawdd, Nyrso a Gweithwyr Proffesiynol Perthynol i Iechyd

This is a new proposed format to be a standard quarterly report, covering: / Mae hwn yn fformat arfaethedig newydd ar gyfer adroddiad chwarterol safonol, a fydd yn cwmpasu:

- Putting Things Right /Gweithio i Wella
- Management of Alerts / Rheoli Rhybuddion
- Infection, Prevention & Control / Atal a Rheoli Heintiau

- Safeguarding / Diogelu

📄 3.2 QSIC 2024\_02\_21 - Quality Assurance Report Jan 24.pdf (20 pages)

### **3.3. Managing Risk (Corporate and Strategic Risk Register)/ Rheoli Risg (Y Gofrestr Risg Strategol a Gorfforaethol)**

10:05 - 10:20            15 mins

**Claire Birchall**

Executive Director of Quality, Nursing and Allied Health Professionals (Interim) / Cyfarwyddwr Gweithredol (Dros Dro) - Ansawdd, Nyrsio a Gweithwyr Proffesiynol Perthynol i Iechyd

Strategic Risk Officers/ Swyddog Risg Strategol:

📄 3.3 QSIC 2024\_02\_21 - Risk Assurance.pdf (12 pages)

📄 3.3 QSIC 2024\_02\_21 - Risk Assurance - Appendix 1 QSIC Strategic Risks.pdf (26 pages)

📄 3.3 QSIC 2024\_02\_21 - Risk Assurance - Appendix 2 Corporate Risk Register - January 2024.pdf (2 pages)

### **3.4. Engagement of our Services (our approach to engagement) / Ymwneud â'n Gwasanaethau (ein dull o ymgysylltu)**

10:20 - 10:50            30 mins

**Claire Birchall**

Executive Director of Quality, Nursing and Allied Health Professionals (Interim) / Cyfarwyddwr Gweithredol (Dros Dro) - Ansawdd, Nyrsio a Gweithwyr Proffesiynol Perthynol i Iechyd

**Amy Burgess**

Engagement and Collaboration Manager / Rheolwr Ymgysylltu a Chydweithio

📄 3.4 QSIC 2024\_02\_21 - Engagement of Our Services.pdf (12 pages)

### **Break / Egwyl**

10:50 - 11:00 (10 mins)

### **3.5. Tuberculosis Action Plan – Update on Implementation / Cynllun Gweithredu Twbercwlosis – Y Diweddaraf am Weithredu**

11:00 - 11:10            10 mins

**Meng Khaw**

National Director of Health Protection and Screening Services, Executive Medical Director / Cyfarwyddwr Cenedlaethol Gwasanaethau Diogelu Iechyd a Sgrinio a Chyfarwyddwr Meddygol Gweithredol

📄 3.5 QSIC 2024\_02\_21 - Tuberculosis (TB) Update.pdf (14 pages)

### **3.6. Emergency Preparedness Resilience and Response (EPRR) Welsh Government Emergency Planning Report for 2023 / Parodrwydd am Argyfwng, Gwydnwch ac Ymateb(EPRR) Adroddiad Cynllunio rhag Argyfyngau Llywodraeth Cymru ar gyfer 2023**

11:10 - 11:30            20 mins

**Meng Khaw**

National Director of Health Protection and Screening Services, Executive Medical Director / Cyfarwyddwr Cenedlaethol Gwasanaethau Diogelu Iechyd a Sgrinio a Chyfarwyddwr Meddygol Gweithredol

**Andrew Jones**

Deputy Director of Health Protection and Screening Services / Dirprwy Gyfarwyddwr Diogelu Iechyd a Gwasanaethau Sgrinio

## Huw Williams

Head of Emergency Preparedness and Response (EPRR) / Pennaeth Paratoi at Argyfyngau, Cydnerthedd ac Ymateb

 3.6 QSIC 2024\_02\_21 -Emergency Planning Annual Report 2023 cover report .pdf (4 pages)

 3.6 QSIC 2024\_02\_21- Emergency Planning Annual Report 2023- Appendix A.pdf (12 pages)

### 3.7. Update on the Revised Screening Services Update / Diweddariado'r Diweddariad Diwygiedig ar y Gwasanaethau Sgrinio

11:30 - 11:45

15 mins

#### Meng Khaw

National Director of Health Protection and Screening Services, Executive Medical Director / Cyfarwyddwr Cenedlaethol Gwasanaethau Diogelu Iechyd a Sgrinio a Chyfarwyddwr Meddygol Gweithredol

#### Sharon Hillier

Director Screening Division / Gyfarwyddwr Adran Sgrinio

To follow

### 3.8. Health and Safety / Iechyd a Diogelwch

11:45 - 12:10

25 mins

#### 3.8.1. Health and Safety Report Quarter 3 2023-24/ Adroddiad Iechyd a Diogelwch (Chwarter 3 2023-24)

##### Neil Desmond

Head of Estates and Health & Safety / Pennaeth Ystadau a Iechyd & Diogelwch

 3.8 QSIC 2024\_02\_21 - Health and Safety Report Q3 2023-24.pdf (14 pages)

#### 3.8.2. Health and Safety Case Study (including Staff Safety Case Study) / Astudiaeth Achos Iechyd a Diogelwch (Gwella Diogelwch Staff )

##### Neil Desmond

Head of Estates and Health & Safety / Pennaeth Ystadau a Iechyd & Diogelwch

##### Michelle Peters

Network Health and Safety Manager, Microbiology Division / Rheolwraig Iechyd a Diogelwch Rhwydwaith, yr Is-adran Microbioleg

##### David Heyburn

Programme Manager, Microbiology / Rheolwr Rhaglen

 3.8 QSIC 2024\_02\_21 - Improving Staff Safety presentation.pdf (6 pages)

 3.8.2 QSIC 2024\_02\_21 - Health and Safety Incident Management.pdf (3 pages)

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12:10 - 12:20  
10 min

### 4. Items for Approval / Eitemau i'w cymeradwyo

#### 4.1. Minutes, Action Log and Matters Arising of meeting - 13 December 2023 / Cofnodion, Log Gweithredu a Materion Yn Codi Cyfarfod - 13 Rhagfyr 2023

12:10 - 12:20

10 mins

Matters Arising: Update on Implementation of the Clinical Governance Framework / Materion yn Codi: Diweddariad ar Weithredu'r Fframwaith Llywodraethu Clinigol

##### Diane Crone

Chair / Cadeirydd

 4.1 QSIC 2024\_02\_21 - Unconfirmed QSIC Minutes PUBLIC 2023\_12\_13 .pdf (6 pages)

## 12:20 - 12:20 5. Items to Note / Eitemau i'w nodi

0 min

### 5.1. Committee Work Plan 2023/24 / Cynllun Gwaith y Pwyllgor 2023/24

Next years work plan will be circulated to the Committee following the Committee effectiveness review workshop in March, to endorse at May meeting / Bydd cynllun gwaith y flwyddyn nesaf yn cael ei ddosbarthu i'r Pwyllgor yn dilyn gweithdy adolygu effeithiolrwydd y pwyllgor ym mis Mawrth, i'w gymeradwyo yng nghyfarfod mis Mai.

5.1 QSIC 2024\_02\_21 - 2023-24 QSIC Work Plan.pdf (8 pages)

## 12:20 - 12:20 6. Closing Administration / Gweinyddiaeth i gau

0 min

- Any Other Business / Unrhyw Fusnes Arall
- Committee Feedback / Adborth y Pwyllgor
- Date of Next Meeting (May 2024) / Dyddiad y Cyfarfod Nesaf (Mai 2024)

### 6.1. Close of Public Meeting / Diwedd y Cyfarfod Cyhoeddus

Yn unol ag [Adran 1 (2) o Ddeddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd) 1960 (c.67)] bydd cynrychiolwyr o'r wasg ac aelodau eraill o'r cyhoedd yn cael eu gwahardd o weddill y cyfarfod hwn oherwydd natur gyfrinachol y busnes sydd i'w drafod, gan y byddai rhoi cyhoeddusrwydd iddo yn niweidiol i les y cyhoedd.

That representatives of the press and other members of the public will be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest in accordance with [Section 1(2) Public Bodies (Admission to Meetings) Act 1960 (c.67)].