

People and Organisational Development Committee / Y Pwyllgor Pobl a Datblygu Sefydliadol

Tue 29 April 2025, 12:30 - 15:30

Agenda

Part A / Rhan A

12:30 - 12:40
10 min

1. Welcome and Apologies for Absence / Croeso ac Ymddiheuriadau Absenoldeb

12:30 - 12:40 (10 mins)

Kate Young

Non-Executive Director and Committee Chair / Cyfarwyddwr Anweithredol a Chadeirydd y Pwyllgor

1.1. Declarations of Interest / Datganiadau o Ddiddordeb

1.2. Minutes, Action Log and Matters Arising of meeting (17 February 2025) / Cofnodion, Log Gweithredu a Materion yn codi Cyfarfod (17 Chwefror 2025)

 1.2a PODC 2025_04_29 - Unconfirmed Minutes 17.02.2025.pdf (9 pages)

 1.2b PODC 2025_04_29 - Unconfirmed Minutes 17.02.2025 (Cymraeg).pdf (9 pages)

 1.2c POD 2025_04_29 - PODC Action Log.pdf (1 pages)

Deep Dive / Plymio Dwfn

12:40 - 13:40
60 min

2. People and OD IMTP commitments for 2025-26 / Ymrwymadau Cynllun Tymor Canolig Integredig (CTCI) Pobl a Datblygu Sefydliadol ar gyfer 2025-26

12:40 - 13:40 (60 mins)

Rachel Attwood

Assistant Director Organisational Development and Engagement / Cyfarwyddwr Cynorthwyol Datblygu Sefydliadol ac Ymgysylltu

Neil Lewis

Director of People and Organisational Development / Cyfarwyddwr Pobl a Datblygiad Sefydliadol

 2 PODC 2025_04_29 - POD IMTP 2025 26 Summary - April 2025.pdf (12 pages)

Workforce and Workforce Planning / Gweithlu a Chynllunio'r Gweithlun

13:40 - 13:50
10 min

3. Organisational Change Management Update / Diweddariad ar Reoli Newid Sefydliadol

13:40 - 13:50 (10 mins)

Neil Lewis

Director of People and Organisational Development / Cyfarwyddwr Pobl a Datblygiad Sefydliadol

Rachel Attwood

Assistant Director Organisational Development and Engagement / Cyfarwyddwr Cynorthwyol Datblygu Sefydliadol ac Ymgysylltu

 3 PODC 2025_04_29 - Org Change Management IMTP & Portfolio .pdf (1 pages)

Managing Risk / Rheoli Risg

13:50 - 14:00 **4. Strategic Risk Register (Risk 4) / Y Gofrestr Risgiau Strategol - (Risg 4)**

10 min


13:50 - 14:00 (10 mins)

Claire Birchall

Executive Director – Quality and Nursing / Cyfarwyddwr Gweithredol - Ansawdd a Nyrsio

Danielle Gething

Head of Risk Management / Pennaeth Rheoli Risg

 4a PODC 2025_04_29 - Risk Assurance Cover Report.pdf (9 pages)

 4b PODC 2025_04_29 - Strategic Risk Register (Risk 4).pdf (5 pages)

14:00 - 14:10 **5. Corporate Risk Register / Y Gofrestr Risg Gorfforaethol**

10 min

14:00 - 14:10 (10 mins)

Claire Birchall

Executive Director – Quality and Nursing / Cyfarwyddwr Gweithredol - Ansawdd a Nyrsio

Danielle Gething

Head of Risk Management / Pennaeth Rheoli Risg

 5a PODC 2025_04_29 - CRR Cover Paper.pdf (5 pages)

 5b PODC 2025_04_29 - Corporate Risk Register.pdf (1 pages)

14:10 - 14:20 **Break**

10 min

14:10 - 14:20 (10 mins)

Governance and Accountability / Llywodraethu a Atebolrwydd

14:20 - 14:25 **6. Bi-Annual Corporate Policies Update / Diweddariad ar Bolisiau Corfforaethol Chwe Misol**

5 min

14:20 - 14:25 (5 mins)

Liz Blayney

Deputy Board Secretary and Deputy Head of the Board Business Unit / Dirprwy Ysgrifennydd y Bwrdd a Dirprwy Bennaeth Uned Fusnes y Bwrdd

 6b PODC 2025_04_29 - Bi-annual Corporate Policies and Procedures Update .pdf (4 pages)

 6a PODC 2025_04_30 Corporate Policy Register Appendix 1 PODC extract .pdf (7 pages)

14:25 - 14:30 **7. Committee Review 2024/25 and Forward Plan 2025/26 / Adolygiad Pwyllgor 2024/25 a Blaengynllun 2025/26**

5 min


14:25 - 14:30 (5 mins)

Liz Blayney

Deputy Board Secretary and Deputy Head of the Board Business Unit / Dirprwy Ysgrifennydd y Bwrdd a Dirprwy Bennaeth Uned Fusnes y Bwrdd

- **Review of Committee Effectiveness / Adolygiad o Effeithiolrwydd Pwyllgorau**
- **Committee Forward Look for 2025/26 / Rhagolwg y Pwyllgor ar gyfer 2025/26**
- **Committee Terms of Reference Review /Adolygu Cylch Gorchwyl y Pwyllgor**

 7a PODC 2025_04_29 - TOR and Workplan Cover Report.pdf (5 pages)

 7b PODC 2025_04_29 - Committee Effectiveness Survey Summary (Appendix 1).pdf (19 pages)

 7c PODC 2025_04_29 - 2025-26 PODC Workplan (Appendix 2).pdf (2 pages)

 7d PODC 2025_04_29 - Terms of Reference (Appendix 3) .pdf (6 pages)

Partnerships and Engagement / Ymgysylltiad a Phartneriaeth

14:30 - 14:40
10 min **8. Staff Network: Update on Actions / Rhwydwaith Staff: Diweddariad ar Gamau Gweithredu**

14:30 - 14:40 (10 mins)


Neil Lewis

Director of People and Organisational Development / Cyfarwyddwr Pobl a Datblygiad Sefydliadol

Rachel Attwood

Assistant Director Organisational Development and Engagement / Cyfarwyddwr Cynorthwyol Datblygu Sefydliadol ac Ymgysylltu

 8a PODC 2025_04_29 - Network Requests to Board_Update for PODCOM April 2025.pdf (6 pages)

 8b PODC 2025_04_29 - Network Requests to Board_Update for PODCOM April 2025 - Annex A.pdf (5 pages)

14:40 - 14:50
10 min **9. Local Partnership Forum Annual Report / Adroddiad Blynyddol y Fforwm Partneriaeth Lleol**

14:40 - 14:50 (10 mins)

Neil Lewis

Director of People and Organisational Development / Cyfarwyddwr Pobl a Datblygiad Sefydliadol

 9 PODC 2025_04_29 - Partnership Working Update and Annual Report - PODC paper - April 2025.pdf (6 pages)

For Information / Er Gwybodaeth

14:50 - 14:55
5 min **10. Items to Note / Eitemau i'w Nodi**

14:50 - 14:55 (5 mins)

Neil Lewis

Director of People and Organisational Development / Cyfarwyddwr Pobl a Datblygiad Sefydliadol

- **Insights Report Month 12 - Workforce Extract**

 10 PODC 2025_04_29 - Insight Report Month 12 - Workforce only.pdf (4 pages)

Part B / Rhan B

14:55 - 15:05
10 min

11. NHS Executive Business Bi-Annual Assurance Report / Adroddiad Sicrwydd Busnes Gweithredol y GIG ddwywaith y flwyddyn

14:55 - 15:05 (10 mins)


Paul Veysey

Board Secretary and Head of the Board Business Unit / Ysgrifennydd y Bwrdd a Phennaeth Uned Fusnes y Bwrdd

Rosemary Fletcher

Programme Team - NHS Wales Executive / Tîm Rhaglen - Gweithrediaeth GIG Cymru

 11a PODC 2025_04_29 - NHSE PODC Assurance report - Final.pdf (9 pages)

 11b PODC 2025_04_29 - NHS Exec Responsible Officer Annual Compliance Statement 2024-25.pdf (6 pages)

15:05 - 15:10
5 min

12. Closing Administration / Materion Gweinyddol i Gloi

15:05 - 15:10 (5 mins)

- Any Other Business / Unrhyw Fusnes Arall
- Committee Feedback / Adborth y Pwyllgor
- Date of Next Meeting / Dyddiad y Cyfarfod Nesaf:
 - 16 July 2025 / 16 Gorffennaf 2025