

People and Organisational Development Committee/Y Pwyllgor Pobl a Datblygu Sefydliadol

Tue 09 July 2024, 09:30 - 12:30

Agenda

09:30 - 09:35 **1. Welcome and Apologies for Absence / Croeso ac Ymddiheuriadau am Absenoldeb**
5 min

09:30 - 09:35 (5 mins)

Kate Young

Non-Executive Director and Committee Chair / Cyfarwyddwr Anweithredol a Chadeirydd y Pwyllgor

09:35 - 09:35 **2. Declaration of Interests / Datganiadau o Ddiddordeb**
0 min

09:35 - 11:35 **3. Items for Assurance / Eitemau i'w sicrhau**
120 min

3.1. NHS Wales Staff Survey Results / GIG Cymru canlyniadau Arolygon Staff

09:35 - 10:20 (45 mins)

Brett Wrightbrook

Wellbeing and Engagement Manager / Rheolwr Llesiant ac Ymgysylltu

📄 3.1 PODC 2024_07_09 - Staff Survey Final.pdf (14 pages)

3.2. Performance Assurance Dashboard/Workforce / Dangosfwrdd/Gweithlu Sicrwydd Perfformiad

10:20 - 10:50 (30 mins)

Joe O'Brien

People and Organisational Development Systems Development Manager / Rheolwr Datblygu Systemau, Pobl a Datblygu Sefydliadol

📄 3.2a PODC 2024_07_09 - Performance Assurance Dashboard.pdf (6 pages)

📄 3.2b PODC 2024_07_09 - Analysis of Unknown Leaving Reasons June 2024.pdf (5 pages)

3.2.1. Statutory and Mandatory Training / Hyfforddiant Statudol a Gorfodol

10:50 - 10:55 (5 mins)

Rachel Attwood

Assistant Director Organisational Development and Engagement / Cyfarwyddwr Cynorthwyol Datblygu Sefydliadol ac Ymgysylltu

📄 3.2.1 PODC 2024_07_09 - Summary of Referrals made to PODC.pdf (6 pages)

Break

10:55 - 11:05 (10 mins)

3.3. Managing Risk / Rheoli Risg

11:05 - 11:25 (20 mins)

3.3.1. Strategic and Corporate Risk Register / Cofrestr Risgiau Strategol a Chorfforaethol

Claire Birchall

Interim Executive Director of Quality, Nursing and Allied Health Professionals / Cyfarwyddwr Gweithredol Dros Dro Ansawdd, Nyrso a Gweithwyr Proffesiynol Perthynol i Iechyd

Stuart Silcox

Assistant Director of Integrated Governance / Cyfarwyddwr Cynorthwyol Llywodraethu Integredig

Neil Lewis

Director of People and Organisational Development / Cyfarwyddwr Pobl a Datblygiad Sefydliadol

- 📄 3.4.1a PODC 2024_07_09 - Strategic Risk Cover Paper.pdf (9 pages)
- 📄 3.4.1b PODC 2024_07_09 - Strategic Risk Register (Appendix 1).pdf (8 pages)
- 📄 3.4.1c PODC 2024_07_09 - Corporate Risk Register Cover Paper.pdf (4 pages)
- 📄 3.4.1d PODC 2024_07_09 - Corporate Risk Register.pdf (1 pages)

3.3.2. Safeguarding Risk (DBS Checks) / Risg Diogelu (Gwiriadau GDG)

Neil Lewis

Director of People and Organisational Development / Cyfarwyddwr Pobl a Datblygiad Sefydliadol

Claire Birchall

Interim Executive Director of Quality, Nursing and Allied Health Professionals / Cyfarwyddwr Gweithredol Dros Dro Ansawdd, Nyrso a Gweithwyr Proffesiynol Perthynol i Iechyd

- 📄 3.3.2 PODC 2024_07_09 - DBS checks for staff June 2024.pdf (6 pages)

3.4. Local Partnership Forum - Update / Fforwm Partneriaeth Leol - Diweddariad

11:25 - 11:35 (10 mins)

Neil Lewis

Director of People and Organisational Development / Cyfarwyddwr Pobl a Datblygiad Sefydliadol

- 📄 3.4 PODC 2024_07_09 - LPF update June 2024.pdf (6 pages)

11:35 - 12:10
35 min

4. Items for Approval / Eitemau i'w Cymeradwyo

30 mins

4.1. Minutes, Action Log and Matters Arising of meeting (11 April 2024) / Cofnodion, Log Gweithredu a Materion yn codi Cyfarfod (11 Ebrill 2024)

11:35 - 11:40 (5 mins)

Liz Blayney

Deputy Board Secretary and Board Governance Manager/Dirprwy Ysgrifennydd y Bwrdd a Rheolwr Llywodraethu'r Bwrdd

- 📄 4.1 PODC 2024_07_09 - Unconfirmed Minutes 2024_04_11.pdf (9 pages)
- 📄 4.1 PODC 2024_07_09 - Unconfirmed Minutes 2024_04_11_CY-GB.pdf (9 pages)

4.2. Policy Update

11:40 - 11:45 (5 mins)

Lucy Day

Business Manager / Rheolwr Busnes

4.3. Ratification of Chair's Action / Cadarnhau Camau Gweithredu'r Cadeirydd

11:45 - 11:50 (5 mins)

Liz Blayney

Deputy Board Secretary and Board Governance Manager/Dirprwy Ysgrifennydd y Bwrdd a Rheolwr Llywodraethu'r Bwrdd

📄 4.2 PODC 2024_07_09 - Ratification of Chairs Action.pdf (4 pages)

4.4. Welsh Language Reports / Adroddiadau yr Iaith Gymraeg

11:50 - 12:10 (20 mins)

📄 4.3 PODC 2024_07_09 - Final Cover Report Welsh Language Standards and MTJW.pdf (8 pages)

4.4.1. More Than Words Annual Report (2023/24) / Adroddiad Blynyddol Mwy na Geiriau

Rachel Attwood

Assistant Director Organisational Development and Engagement / Cyfarwyddwr Cynorthwyol Datblygu Sefydliadol ac Ymgysylltu

📄 4.3.1 PODC 2024_07_09 - MTJW Report 2023-24.pdf (36 pages)

4.4.2. Welsh Language Annual Report (2023-24) / Adroddiad Blynyddol yr Iaith Gymraeg

Rachel Attwood

Assistant Director Organisational Development and Engagement / Cyfarwyddwr Cynorthwyol Datblygu Sefydliadol ac Ymgysylltu

📄 4.3.2 PODC 2024_07_09 - Welsh Language Standards Annual Report 2023 - 2024.pdf (43 pages)

12:10 - 12:15

5 min

5. Items to Note / Eitemau i'w Nodi

12:10 - 12:15 (5 mins)

5.1. Audit Reports / Adroddiadau Archwilio

Liz Blayney

Deputy Board Secretary and Board Governance Manager/Dirprwy Ysgrifennydd y Bwrdd a Rheolwr Llywodraethu'r Bwrdd

- Audit Recommendations Tracker
- Appraisal process - Public Health Consultants Internal Audit Report

📄 5.1 PODC 2024_07_09 - Audit Tracker.pdf (2 pages)

📄 5.1a PODC 2024_07_09 - PHW-2324-06 Appraisal Process - Public Health Consultants Final Internal Audit Report.pdf (18 pages)

5.2. Committee Workplan / Cynllun Gwaith y Pwyllgor

Liz Blayney

Deputy Board Secretary and Board Governance Manager/Dirprwy Ysgrifennydd y Bwrdd a Rheolwr Llywodraethu'r Bwrdd

📄 5.2 PODC 2024_07_09 - People and Organisational Development Work Plan 2024-2025 (July).pdf (2 pages)

12:15 - 12:15

0 min

6. Closing Administration / Materion Gweinyddol i Gloi

- Any Other Business / Unrhyw Fusnes Arall
- Committee Feedback / Adborth y Pwyllgor
- Date of Next Meeting / Dyddiad y Cyfarfod Nesaf:
 - 21 October 2024 / 21 Hydref 2024