

Agenda

14:00 - 14:05
5 min
**1. Welcome, and Apologies for Absence / Croeso, Cyflwyniadau ac
Ymddiheuriadau**

14:00 (5 mins)

14:05 - 14:05
0 min
2. Declaration of Interests / Datganiadau o Ddiddordeb

14:05 - 15:25
80 min
3. Items for Assurance / Eitemau i'w sicrhau

**3.1. Performance Assurance Dashboard - People and Organisational Development Focus /
Dangosfwrdd Sicrwydd Perfformiad – Ffocws Pobl a Datblygu Sefydliadol**

14:05 (20 mins)

Neil Lewis

Director of People and Organisational Development / Gyfarwyddwr Pobl a Datblygui Sefydliadol

Joe O'Brien

People & OD Systems Development Manager / Rheolwr Datblygu Systemau, Pobl a Datblygu Sefydliadol


3.2. Diversity and Inclusion Update / Diweddariad Amrywiaeth a Chynhwysiant

14:25 (10 mins)

Sarah Morgan

Head of Employee Experience / Pennaeth Profiad Gweithwyr

 3.2a PODC_2022_02_16 - Diversity and Inclusion Update.pdf (5 pages)

 3.2b PODC_2022_02_16 - Diversity and Inclusion Action Plan.pdf (7 pages)

3.3. Welsh Language Update / Diweddariad yr Iaith Gymraeg

14:35 (10 mins)

Sarah Morgan

Head of Employee Experience / Pennaeth Profiad Gweithwyr

 3.3 PODC_2022_02_16 - Welsh Language Update.pdf (7 pages)

**3.4. Partnership Working - Local Partnership Forum Update / Gweithio mewn Partneriaeth -
Diweddariad Fforwm Partneriaeth Lleol**

14:45 (5 mins)

Neil Lewis

Director of People and Organisational Development / Gyfarwyddwr Pobl a Datblygui Sefydliadol

Verbal Update / Diweddariad Llafar

3.5. Our Conversation – Principles for the Future of Work / Ein Sgwrs - Egwyddorion argyfer Dyfodol Gwaith

14:50 (10 mins)

Lisa Whiteman

Head of Organisational Development, Design and Learning / Pennaeth Datblygu, Dylunio a Dysgu Sefydliadol

Verbal Update / Diweddariad Llafar

3.6. Audit Reports / Adroddiadau Archwilio

3.6.1. Taking Care of the Carers? (Audit Wales Report) – Management Response and Assurance Update / Gofalu am y Gofalwyr? (Adroddiad Archwilio Cymru) – Ymateb y Rheolwyr a Diweddariad ar Sicrwydd

15:00 (10 mins)

Neil Lewis

Director of People and Organisational Development / Gyfarwyddwr Pobl a Datblygui Sefydliadol

- 📄 3.6.1a PODC_2022_02_16 - Taking Care of the Carers Cover Report.pdf (6 pages)
- 📄 3.6.1b PODC_2022_02_16 - Taking Care of the Carers Report - English .pdf (29 pages)
- 📄 3.6.1c PODC_2022_02_16 - Board Members Checklist - English.pdf (3 pages)
- 📄 3.6.1d PODC_2022_02_16 - Management Response - Taking Care of the Carers.pdf (13 pages)

3.6.2. Internal Audit Reports / Adroddiadau Archwilio Mewnol

15:10 (5 mins)

Liz Blayney

Deputy Board Secretary and Board Governance Manager / Dirprwy Ysgrifennydd y Bwrdd a Rheolwr Llywodraethu'r Bwrdd

Substantial:

- Recruitment

Reasonable

- Additional Hours and Overtime
- Staff Well being

- 📄 3.6.2 PODC 2022_02_16 - IA Cover paper.pdf (5 pages)
- 📄 3.6.2a PODC_2022_02_16 - IA Final Report Recruitment.pdf (9 pages)
- 📄 3.6.2b PODC_2022_02_16 - IA Final Report Additional Hours and Overtime Payments.pdf (18 pages)
- 📄 3.6.2c PODC_2022_02_16 - IA Final Report Staff Wellbeing.pdf (18 pages)

3.7. Break / Egwyl

15:15 (10 mins)

15:25 - 15:50
25 min

4. Items for Approval / Eitemau i'w Cymeradwyo

4.1. Gender Pay Gap Report 2021/22 / Adroddiad Bwlch Cyflog rhwng y Rhywiau 2021/22

15:25 (10 mins)

Sarah Morgan

Head of Employee Experience / Pennaeth Profiad Gweithwyr

- 📄 4.1a PODC_2022_02_16 - Gender Pay Gap Cover Report.pdf (5 pages)

 4.1b PODC_2022_02_16 - Gender Pay Gap Report 2021.pdf (9 pages)


4.2. Strategic Risk Register and Corporate Risk Register / Y Gofrestr Risgiau Strategol a Y Gofrestr Risg Gorfforaethol

15:35 (5 mins)

Stuart Silcox

Assistant Director Integrated Governance / Cyfarwyddwr Cynorthwyol Llywodraethu Integredig

 4.2b PODC_2022_02_16 - Extract Strategic Risk Register Risk 4.pdf (4 pages)


 4.2c PODC_2022_02_16 - Corporate Risk Register - Live.pdf (4 pages)

4.3. Minutes, Action Log and Matters Arising of meeting / Cofnodion, Log Gweithredu a Materion Yn Codi Cyfarfod

15:40 (5 mins)

 4.3a PODC_2022_02_16 - Unconfirmed English Minutes 14 October 2021 Public meeting.pdf (9 pages)

 4.3b PODC_2022_02_16 - Unconfirmed Welsh Minutes 14 October 2021 Public meeting.pdf (9 pages)

 4.3c PODC_2022_02_16 - Open Action Log.pdf (1 pages)

4.4. Raising Concerns All Wales Policy / Mynegi Pryderon Polisi Cymru Gyfan

15:45 (5 mins)

Helen Bushell

Board Secretary and Head of Board Business Unit / Ysgrifennydd y Bwrdd a Phennaeth Uned Fusnes y Bwrdd

Report to follow / Adroddiad i ddilyn

15:50 - 16:15
25 min

5. Items for Discussion / Eitemau i'w Trafod

5.1. Employee Engagement Update / Diweddariad Ymgysylltu â Gweithwyr

15:50 (25 mins)

Neil Lewis

Director of People and Organisational Development / Gyfarwyddwr Pobl a Datblygui Sefydliadol

16:15 - 16:20
5 min

6. Items to Note / Eitemau i'w nodi

16:15 (5 mins)

6.1. Forward Look / Edrycwch Ymlaen

16:20 - 16:20
0 min

7. Closing Administration / Materion Gweinyddol i Gloi

16:20

- Any Other Business / Unrhyw Fusnes Arall
- Committee Feedback / Adborth y Pwyllgor
- Date of Next Meeting 7 April 2022 / Dyddiad y Cyfarfod Nesaf 7 Ebrill 2022

7.1. Close of Public Meeting / Diwedd y Cyfarfod Cyhoeddus

Yn unol ag [Adran 1 (2) o Ddeddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd) 1960 (c.67)] bydd cynrychiolwyr o'r wasg ac aelodau eraill o'r cyhoedd yn cael eu gwahardd o weddill y cyfarfod hwn oherwydd natur gyfrinachol y busnes sydd i'w drafod, gan y byddai rhoi cyhoeddusrwydd iddo yn niweidiol i les y cyhoedd.

That representatives of the press and other members of the public will be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest in accordance with [Section 1(2) Public Bodies (Admission to Meetings) Act 1960 (c.67)].