

 <p> <b>GIG</b>      CYMRU  <b>NHS</b>      WALES   </p> <p>     Iechyd Cyhoeddus      Cymru      Public Health      Wales   </p>	<p> <b>Name of Meeting</b>        Audit and Corporate        Governance        Committee  <b>Date of Meeting</b>        8 May 2025  <b>Agenda item:</b>        9.1     </p>
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## Annual Review of the Public Health Wales Standing Orders and Reservations and Delegations of Powers

<b>Executive lead:</b>	Paul Veysey – Board Secretary and Head of the Board Business Unit
<b>Author:</b>	Paul Veysey – Board Secretary and Head of the Board Business Unit

<b>Approval/Scrutiny route:</b>	<ul style="list-style-type: none"> <li>- BET – 30 April 2025</li> <li>- ACGC on 8 May 2025 for Recommendation to the Board</li> <li>- Board for Adoption on 29 May 2025</li> </ul>
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### Purpose

To present to the Audit and Corporate Governance Committee a reviewed set of Standing Orders Reservations and Delegations of Powers.

### Recommendation:

APPROVE <input type="checkbox"/>	CONSIDER <input checked="" type="checkbox"/>	RECOMMEND <input checked="" type="checkbox"/>	ADOPT <input type="checkbox"/>	ASSURANCE <input type="checkbox"/>
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The Committee is asked to:

- **Consider** the proposed revisions to Standing Orders and Reservations and Delegations of Powers
- **Recommend** the proposed changes to the Board for adoption.

### Link to Public Health Wales [Strategic Plan](#)

Public Health Wales has an agreed strategic plan, which has identified seven strategic priorities and well-being objectives.

This report contributes to the following:



<b>Strategic Priority/Well-being Objective</b>	All Strategic Priorities/Well-being Objectives
<b>Strategic Priority/Well-being Objective</b>	Choose an item.
<b>Strategic Priority/Well-being Objective</b>	Choose an item.

<b>Summary impact analysis</b>	
<b>Equality and Health Impact Assessment</b>	An Equality and Health Impact Assessment has been completed.
<b>Risk and Assurance</b>	The Standing Orders and Scheme of Reservation and Delegation of Powers provides assurance that appropriate arrangements are in place within the organisation to make decisions.
<b>Health and Care Standards</b>	This report supports and/or takes into account the <a href="#">Health and Care Standards for NHS Wales</a> Quality Themes  Governance, Leadership and Accountability Choose an item. Choose an item.
<b>Financial implications</b>	N/A
<b>People implications</b>	N/A

## **1. Purpose / situation**

Whilst the Welsh Government has not issued revised Model Standing Orders and Reservation and Delegation of Powers this year, Public Health Wales is required to undertake an annual review of existing Standing Orders.

The purpose of this paper is to set out the changes recommended as a result of this review, and seek a recommendation from the Audit and Corporate Governance Committee for these to be submitted to the Board adoption on 29 May 2025.

## **2. Background**

The Standing Orders and Reservation and Delegation of Powers (SOs), together with a range of other framework documents, are designed to translate the statutory requirements set out in Public Health Wales National Health Service Trust (Membership and Procedure) Regulations 2009 (2009/1385) (as amended) into day-to-day operating practice. Together with the adoption of a Schedule of Decisions Reserved to the Board; a Scheme of Decisions to Officers and others; and Standing Financial Instructions (SFIs), they provide the regulatory framework for the business conducted by the Trust.

The current Public Health Wales NHS Trust SOs were adopted by the Board in May 2024 and were amended in March 2025, following the issue WHC/2025/007. The amendments responded to changes to meeting notice periods and timescales for the publication of papers.

We are required to review our SOs annually whether Model SOs are issued by the Welsh Government or not. The Welsh Government has not (as yet) issued revised Model SOs for 2025.

Very minor typographical other minor updates to tiles, functions and embedded links to documents have been made.

We have also reviewed our Standing Financial Instructions (SFIs). These also need to be updated to reflect the Procurement Act 2023. This will be addressed on an all-Wales basis, aligned to the national model instructions currently being amended by the Welsh Government.

## **3. Description/Assessment**

Attached at appendix 1 are our current Standing Orders with the proposed changes highlighted in red / track changes.

### 3.1 Changes to Standing Orders

The main changes to the Standing Orders relate to;

1. Correct references to the Cabinet Secretary for Health and Social Care.
2. Correct references to government portfolio - Health and Social Care.
3. Correct minor typographical errors
4. Update links to documents referenced within the SOs

### 3.2 Deviations from the Model Standing Orders

Following the amendments to the SOs in March 2025, Public Health Wales has no deviations from the Model Standing Orders of note.

### 3.3 Well-being of Future Generations (Wales) Act 2015

*This work has been put together following the five ways of working, as defined within the sustainable development principle in the Act, in the following ways:*

Hirdymor		Long Term	The Standing Orders and Reservation and Delegation of Powers provide the organisation with a long-term framework within which it operates
Atal		Prevention	The Standing Orders and Reservation and Delegation of Powers provide staff with guidance to prevent non-compliance
Integreiddio		Integration	The Standing Orders and Reservation and Delegation of Powers ensure decision making is integrated across the organisation
Cydweithio		Collaboration	The Standing Orders and Reservation and Delegation of Powers are based on the model standing orders issued by Welsh Government, which were reviewed and developed on a collaborative basis.



The Standing Orders and Reservation and Delegation of Powers are based on the model standing orders issued by Welsh Government, which were reviewed and developed in conjunction and consultation with relevant stakeholders.

#### 4. Recommendation

The Committee is asked to:

- **Consider** the proposed revisions to Standing Orders and Reservations and Delegations of Powers
- **Recommend** the proposed changes to the Board for adoption.