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|  <p><b>GIG</b><br/>CYMRU<br/><b>NHS</b><br/>WALES</p> <p>Iechyd Cyhoeddus<br/>Cymru<br/>Public Health<br/>Wales</p> | <p><b>Policy / Procedure Approval Report</b></p> <p><b>Name of Meeting</b><br/>Audit and Corporate Governance Committee</p> <p><b>Date of Meeting</b><br/>09 May 2024</p> <p><b>Agenda item:</b><br/>5.3</p> |
|--|--|

### Section 1 - Policy / Procedure Information

|   |  |
|---|--|
| <b>Policy / Procedure Title</b>   | Internet Acceptable Use Policy   |
| <b>Policy Lead</b>  | John Lawson, Head of Information Governance  |
| <b>Lead Executive</b>   | Iain Bell, National Director of Public Health Knowledge, Data and Research                             |
| <b>PHW / All Wales?</b>   | PHW  |
| <b>Date of last Review</b>  | New PHW Policy   |
| <b>Is the current policy / procedure within review date?</b>  | New PHW Policy- this will replace the All Wales Internet Use Policy which was due for review Jan 2023. |
| <b>Approving Body /Group</b>  | Audit and Corporate Governance Committee   |
| <b>Version Number</b>   | 1.0  |
| <b>Recommendation</b>   |  |
| <p>That the Audit and Corporate Governance Committee:</p> <ul style="list-style-type: none"> <li>• <b>Considers</b> the Internet Acceptable Use policy (Appendix 1) and the Equalities Impact Assessment (Appendix 1a)</li> <li>• <b>Note</b> that the Leadership Team endorsed the Policy to the Committee at its meeting on 25<sup>th</sup> April 2024</li> <li>• <b>Approve</b> the Internet Acceptable Use Policy.</li> <li>• <b>Approve</b> the withdrawal of the All Wales Internet Use Policy</li> </ul> |  |



### Section 3 – Details of the Review:

#### Background:

##### Reason for review

New policy to replace withdrawn all Wales Internet Use Policy

##### Description/Assessment

This policy provides direction to Public Health Wales staff on appropriate use of internet facilities to deliver our services. The policy also sets out the responsibilities of all users when using the internet.

#### Consultation

Has this Policy / Procedure been through the appropriate 28 day consultation process?

Yes

Date range of consultation:

1/2/24 – 29/2/24

Please provide details of any feedback received and outline what changes if any were made to the document as a result:

Request to include reference to the all Wales Social Media Policy which has now been done.

Had this policy / procedure been considered by any other groups?

Leadership Team considered and endorsed the Policy at its meeting on 25 April 2024.

If so, please provide detail of any comments / feedback or amendments made to the documents as a result of this

Appendix A to be neatened to address comment made at Leadership team.

#### Impact Assessments

##### Equality and Health Impact Assessment

No adverse impacts have been identified. The EHIA has been included as appendix 1b

##### Welsh Language Impact

The Policy will be translated to welsh and available on the internet bilingually.

##### Risk and Assurance

The Policy addresses risks to information security brought about by inappropriate use of email

##### Health and Social Care (Quality and Engagement) (Wales) Act

PHW is required to have Policies and Procedures in place that set the direction of the organisation and ensure that staff understand their roles and responsibilities, thereby enabling a safe and effective service.

##### Financial implications

There are no financial implications

##### People implications

No impacts on staff have been identified

##### Socio Economic Duty

No implications for the socio-economic duty have been identified



## 5 - Implementation

| Implementation plan (with timescales)                        |           |   |
|--|-----------|---|
| Next steps   | Timescale | Responsible officer(s)                      |
| Approval of Policy   | May 2024  | Assistant Director of Integrated Governance |
| Training package to be developed and made available to staff | June 2024 | Head of Information Governance              |

## 6. Dissemination

The primary source for dissemination of this Policy within the organisation, wider community and our partners via the internet site.



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Cymru  
Public Health  
Wales

**Reference Number:** XXXX  
**Version Number:** XXX  
**Date of next review:** XXX

## INTERNET ACCEPTABLE USE POLICY

### Policy Statement

This policy provides direction to Public Health Wales staff on appropriate use of internet facilities to deliver our services. The policy also sets out the responsibilities of all users when using the internet.

This policy must be read in conjunction with relevant organisational procedures.

### Policy Commitment

Internet access is provided to staff to assist them in the performance of their duties and the provision of these facilities represents a major commitment on the part of NHS Wales in terms of investment and resources. The NHS Wales workforce should be competent in using internet services to the level required for their role in order to be efficient and effective in their day-to-day activities. Public Health Wales will support its workforce in understanding how to safely use internet services and it is important that users understand the legal, professional and ethical obligations that apply to its use. If used correctly, the internet can increase business efficiency and service user safety.

### Supporting Procedures and Written Control Documents

[All corporate policies and procedures are available on the Public Health Wales website](#)

All Wales Information Governance Policy  
All Wales Social Media Policy

### Scope

This policy applies to the Public Health Wales workforce including staff, students, trainees, secondees, volunteers, contracted third parties and any persons undertaking duties on behalf of Public Health Wales. This policy applies to all staff that make use of the NHS network infrastructure and / or NHS equipment to access internet services regardless of the location from which they accessed and the type of equipment that is used including corporate equipment, third party and personal devices.

|  |   |
|--|---|
| <b>Equality and Health Impact Assessment</b>                 | An Equality Health Impact Assessment has been completed and included as appendix 1b |
| <b>Approved by</b>   |   |
| <b>Approval Date</b>   |   |
| <b>Review Date</b>   |   |
| <b>Date of Publication:</b>                                  |   |
| <b>Group with authority to approve supporting procedures</b> |   |
| <b>Accountable Executive Director/Director</b>               |   |
| <b>Author</b>  | John Lawson, Head of Information Governance   |

**Disclaimer**

**If the review date of this document has passed please ensure that the version you are using is the most up to date either by contacting the document author or the [Board Business Unit](#)**

**Summary of reviews/amendments**

| <b>Version number</b> | <b>Date of Review</b> | <b>Date of Approval</b> | <b>Date published</b> | <b>Summary of Amendments</b>                            |
|-----------------------|-----------------------|-------------------------|-----------------------|---|
| 0.1                   | 15/01/2024            |                         |                       | New Policy to replace withdrawn All Wales Policy (AW18) |
|                       |                       |                         |                       |   |
|                       |                       |                         |                       |   |

## **1. Introduction**

The policy describes the principles which must be adhered to by all in the use of the internet, the NHS Wales Network (which is defined as a corporate Intranet) and other affiliated sites.

The terms "internet access" or "internet use" encompass any use of any resources of the internet including social media / social networking, browsing, streaming, downloading, uploading, posting, "blogging", "tweeting", chat and email. The NHS Wales Social Media Policy provides information on the appropriate use of social media.

## **2. Roles and Responsibilities**

The Chief Executive is responsible for ensuring the highest level of organisational commitment to the policy and the availability of resources to support its implementation and any associated legal requirements. Specific responsibilities will be delegated to the Senior Information Risk Owner, the Caldicott Guardian, the Data Protection Officer, and or an Executive Director as appropriate.

Managers are responsible for the implementation of this policy within their department/directorate. In addition, they must ensure that their staff are aware of this policy, understand their responsibilities in complying with the policy requirements and are up to date with mandatory information governance training. Breaches of the policy must be reported via local incident reporting processes and dealt with in line with the All Wales Disciplinary Policy where appropriate.

All staff must understand that they are personally accountable for their use of the internet, both for official work purposes and for personal use as permitted within this policy.

Staff must familiarise themselves with the policy content and ensure the policy requirements are implemented and followed within their own work area. Mandatory information governance training must be undertaken at least every two years. Breaches of this policy must be reported via local incident reporting processes.

## **3. Conditions and Restrictions**

To avoid inadvertent breaches of this policy, inappropriate use will be blocked by default where possible. Inappropriate material must not be accessed. Exceptions may be authorised for certain staff where access to particular web pages are a requirement of the role. Examples of subject matter considered inappropriate is detailed in appendix A.

Additionally, some sites may be blocked by default due to their general impact on network resources and access to these for work purposes can be requested by contacting the Public Health Wales IT Service Desk.

Regardless of where accessed users must not participate in any online activity or create or transmit or store material that is likely to bring the organisation into disrepute or incur liability on the part of Public Health Wales.

Business Sensitive Information or Personal Data (which includes photographs and video recordings) of any patient, member of the public, or member of staff taken on NHS Wales premises must not be uploaded to any form of non-Public Health Wales approved online storage, media sharing sites, social media, blogs, chat rooms or similar, without both the authorisation of a head of service and the consent of the individual who is the Data Subject of that recording. The NHS Wales Social Media Policy provides information on the appropriate use of social media.

It is each staff member's responsibility to ensure that their internet facilities are used appropriately. Managers are reminded that, as an NHS Wales resource, the internet is in many ways similar to the telephone systems and should be managed accordingly.

#### **4. Personal use of the internet**

Although Public Health Wales encourages staff to use personal devices (such as mobile phones or tablets) to access the internet for personal use, it does permit staff reasonable personal use of internet services through our own IT systems providing this is within the bounds of the law and decency and compliance with this policy.

Limitations on use are necessary due to network demands and the need to ensure that network resources are available for business purposes. Personal use therefore should be incidental and reasonable and should normally take place before or after normal working hours, or during authorised break times.

Staff must not stream or download large volumes of data (e.g. streaming audio or video, multimedia content, software packages) for personal purposes as these may have a negative impact on network resources.

Staff who use NHS equipment outside NHS Wales premises (e.g. working from home) are permitted to connect to the internet but

any connection under these circumstances must be through the secure connection provided by the organisation (for example via Virtual Private Network, Multi Factor Authentication). Use of the equipment for such purposes is still subject to the same conditions as laid out in this policy.

All personal use of the internet is carried out at the user's own risk. Public Health Wales does not accept responsibility or liability for any loss caused by or liability arising from personal use of the internet.

Internet access facilities must not be used to run or support any kind of paid or unpaid personal business venture outside work, whether or not it is conducted in a user's own time or otherwise.

At no time should access to the internet be used by any individual for personal financial gain (E.g. using eBay or any other auction sites).

## **5. Training and Awareness**

Information governance is everyone's responsibility. Training is mandatory for NHS staff and must be completed at commencement of employment and at least every two years subsequently. Non NHS employees must have appropriate information governance training in line with the requirements of their role.

## **6. Monitoring and compliance**

Public Health Wales trusts its workforce, respects the privacy of its staff and does not want to interfere in their personal lives but proportionate monitoring of work processes is a legitimate business interest.

Public Health Wales therefore reserves the right to monitor work processes including use of the internet to ensure the effectiveness of the service. This will mean that any personal activities that the employee practices in work may come under scrutiny.

Public Health Wales uses software to automatically and continually record the amount of time spent by staff accessing the internet and the type of websites visited by staff. Attempts to access any prohibited websites which are blocked is also recorded.

Staff should be reassured that NHS Wales organisations take a considered approach to monitoring, however it reserves the right to



adopt such monitoring methods and patterns as may be deemed appropriate from time to time..

Managers are expected to speak to staff about their concerns should any minor issues arise. If breaches are detected an investigation may take place. Where this or another policy is found to have been breached, disciplinary procedures will be followed.

Managers must report any concerns about possible fraud and/or corruption to the NHS Wales counter fraud team.

## **7. Review**

This policy will be reviewed every three years or more frequently where the contents are affected by major internal or external changes such as:

- Changes in legislation;
- Practice change or change in system/technology; or
- Changing methodology.

## **8. Equality Impact Assessment**

This policy has been subject to an equality assessment.

Following assessment, this policy was not felt to be discriminatory or detrimental in any way with regard to the protected characteristics, the Welsh Language or carers.

## Appendix A - Inappropriate use

The following are examples of what would be considered inappropriate use. This list is not exhaustive and staff must use personal judgement on what may or may not be appropriate. If in any doubt, the intended use must be avoided until proper authorisation has been obtained.

- Excessive use for personal purposes.
- Allowing access to Public Health Wales internet services by anyone not authorised to access the services, such as by a friend or family member.
- Knowingly or recklessly communicating or disclosing confidential or sensitive information via the internet without authorisation or without the appropriate security measures being in place.
- knowingly or recklessly and without proper authorisation or lawful purpose downloading, uploading, storing, saving, communicating, publishing or distributing any information or images which are unlawful, defamatory, maliciously false, offensive, abusive, obscene, hateful, pornographic, violent, terrorist, indecent or being discriminatory in relation to the protected characteristics or which may otherwise bring PHW or NHS Wales into disrepute
- Knowingly or recklessly and without proper authorisation or lawful purpose accessing, or attempting to access internet sites that contain such material or otherwise illegal material. This will include such pages on social media sites.
- Downloading or installing or distributing unlicensed or illegal software.
- Downloading software without authorisation or changing the configuration of existing software using the internet without the appropriate permissions.
- Breaching copyright or Intellectual Property Rights (IPR).
- 'Hacking' into others accounts or unauthorised areas.
- Deliberately attempting to circumvent security systems protecting the integrity of the NHS Wales network.
- Any purpose that denies service to other users (for example, deliberate or reckless overloading of access links or switching equipment).

- Intentionally introducing malicious software such as Viruses, Worms, and Trojans into the NHS Wales network.
- To access sites with the intention of making a personal gain (for example - running a business).
- Altering any of the system settings on a Public Health Wales owned device or trying to change the access server in an attempt to avoid the restriction imposed by the filtering software. This will be deemed as a breach of this policy and will be dealt with under the All Wales Disciplinary Policy.

DRAFT

**Equality & Health Impact Assessment for**

***Information Governance Policy***  
***Email Acceptable Use Policy***  
***Internet Acceptable Use Policy***  
***Records Management Policy and Procedure***  
***Information Asset Management Procedure***  
***Data Protection Impact Assessment Procedure***

**Part 1**

Please answer all questions:-

|           |   |   |
|-----------|---|---|
| <b>1.</b> | For service change, provide the title of the Project Outline Document or Business Case and Reference Number                     | N/A   |
| <b>2.</b> | Name of Clinical Board / Corporate Directorate and title of lead member of staff, including contact details                     | Quality Nursing and Allied Healthcare Professionals. John Lawson - Chief Risk Officer John.lawson@wales.nhs.uk 02920 104307   |
| <b>3.</b> | Objectives of strategy/ policy/ plan/ procedure/ service  | These policies set out the organisational requirements for dealing with Information Governance matters  |
| <b>4.</b> | Evidence and background information considered. For example <ul style="list-style-type: none"> <li>• population data</li> </ul> | These have been widely consulted upon throughout NHS Wales and Public Health Wales, from Board level to operational and support staff. The Information Commissioner has been a key stakeholder in |

|    |  |   |
|----|--|---|
|    | <ul style="list-style-type: none"> <li>• staff and service users data, as applicable</li> <li>• needs assessment</li> <li>• engagement and involvement findings</li> <li>• research</li> <li>• good practice guidelines</li> <li>• participant knowledge</li> <li>• list of stakeholders and how stakeholders have engaged in the development stages</li> <li>• comments from those involved in the designing and development stages</li> </ul> <p>Population pyramids are available from Public Health Wales Observatory and the 'Shaping Our Future Wellbeing' Strategy provides an overview of health need.</p> | <p>its development and the document has been through several iterations in its development, with comments and feedback being discussed and where appropriate incorporated at each stage.</p>  |
| 5. | <p>Who will be affected by the strategy/ policy/ plan/ procedure/ service</p> <p>Consider staff as well as the population that the project/change may affect to different degrees.</p>   | <p>These policies will have no direct impact upon service users, however the effect of it will be to improve the confidentiality, integrity and availability of personal data, which in turn will lead to increased public confidence. All staff are required to comply with these policies</p> |

## Part 2- Equality and Welsh language

### 6. EQIA / How will the strategy, policy, plan, procedure and/or service impact on people?

Questions in this section relate to the impact on people on the basis of their 'protected characteristics'.

| <b>How will the strategy, policy, plan, procedure and/or service impact on:-</b>  | <b>Potential positive and/or negative impacts (unintended consequences) Opportunities or gaps</b> | <b>Action taken by Directorate.</b><br>Make reference to where the mitigation is included in the document, as appropriate<br><b>This column is to be updated in future reviews</b> | <b>Recommendations for improvement/ mitigation/ identified gaps or opportunities</b> |
|---|---|--|--|
| <b>6.1 Age</b><br>For most purposes, the main categories are: <ul style="list-style-type: none"> <li>• under 18;</li> <li>• between 18 and 65; and</li> <li>• over 65</li> </ul>                  | The policies protect staff and the population in general.   | None   | None   |
| <b>6.2 Persons with a disability as defined in the Equality Act 2010</b><br>Those with physical impairments, learning disability, sensory loss or impairment, mental health conditions, long-term | These policies apply to all staff regardless of disability  | None   | None   |

| <b>How will the strategy, policy, plan, procedure and/or service impact on:-</b>  | <b>Potential positive and/or negative impacts (unintended consequences)<br/>Opportunities or gaps</b> | <b>Action taken by Directorate.</b><br>Make reference to where the mitigation is included in the document, as appropriate<br><b>This column is to be updated in future reviews</b> | <b>Recommendations for improvement/ mitigation/ identified gaps or opportunities</b> |
|---|---|--|--|
| medical conditions such as diabetes   |   |  |  |
| <b>6.3 People of different genders:</b><br>Consider men, women, people undergoing gender reassignment<br><br><b>NB</b> Gender-reassignment is anyone who proposes to, starts, is going through or who has completed a process to change his or her gender with or without going through any medical procedures. Sometimes referred to as Trans or Transgender | These policies apply to all staff regardless of gender  | None   | None   |
| <b>6.4 People who are married or who have a civil partner.</b>  | These policies apply to all staff regardless of marital status  | None   | None   |

| <b>How will the strategy, policy, plan, procedure and/or service impact on:-</b>   | <b>Potential positive and/or negative impacts (unintended consequences)<br/>Opportunities or gaps</b> | <b>Action taken by Directorate.</b><br>Make reference to where the mitigation is included in the document, as appropriate<br><b>This column is to be updated in future reviews</b> | <b>Recommendations for improvement/ mitigation/ identified gaps or opportunities</b> |
|--|---|--|--|
|  |   |  |  |
| <b>6.5 Women who are expecting a baby, who are on a break from work after having a baby, or who are breastfeeding.</b>                                   | These policies apply to all staff   | None   | None   |
| <b>6.6 People of a different race, nationality, colour, culture or ethnic origin including non-English speakers, gypsies/travellers, migrant workers</b> | These policies apply to all staff regardless of race, colour, culture or ethnic origin                | None   | None   |
| <b>6.7 People with a religion or belief or with no religion or belief.</b>   | These policies apply to all staff regardless of religious beliefs                                     | None   | None   |



| <b>How will the strategy, policy, plan, procedure and/or service impact on:-</b>  | <b>Potential positive and/or negative impacts (unintended consequences)<br/>Opportunities or gaps</b> | <b>Action taken by Directorate.</b><br>Make reference to where the mitigation is included in the document, as appropriate<br><b>This column is to be updated in future reviews</b> | <b>Recommendations for improvement/ mitigation/ identified gaps or opportunities</b> |
|---|---|--|--|
| The term 'religion' includes a religious or philosophical belief  |   |  |  |
| <b>6.8 People who are attracted to other people of:</b> <ul style="list-style-type: none"> <li>• the opposite sex (heterosexual);</li> <li>• the same sex (lesbian or gay);</li> <li>• both sexes (bisexual)</li> </ul> | These policies apply to all staff regardless of sexual orientation                                    |  |  |
| <b>6.9 People according to their income related group:</b><br>Consider people on low income, economically inactive, unemployed/workless, people who are unable to work due to ill-health                                | These policies apply to all staff regardless of their income group                                    |  |  |
| <b>6.10 People according to where they live:</b>  | None  | None   | None   |

| <b>How will the strategy, policy, plan, procedure and/or service impact on:-</b>  | <b>Potential positive and/or negative impacts (unintended consequences)<br/>Opportunities or gaps</b>  | <b>Action taken by Directorate.</b><br>Make reference to where the mitigation is included in the document, as appropriate<br><b>This column is to be updated in future reviews</b> | <b>Recommendations for improvement/ mitigation/ identified gaps or opportunities</b> |
|---|--|--|--|
| Consider people living in areas known to exhibit poor economic and/or health indicators, people unable to access services and facilities  |  |  |  |
| <b>6.11 Consider any other groups and risk factors relevant to this strategy, policy, plan, procedure and/or service</b>  | None   | None   | None   |
| <b>6.12 Welsh Language</b>  |  |  |  |
| <b>There are 2 key considerations to be made during the development of a policy, project, programme, service to ensure there are no adverse effects and/or a positive or increased positive effect on:</b><br>(please note these will continue to be reviewed to ensure Public Health Wales fulfils their duties to comply with one or more standards outlined within the Welsh Language Standards (No 7) Regulations 2018) |  |  |  |
| <b>Opportunities for persons to use the Welsh language</b>  | For staff who communicate using Welsh Language can identify through their line manager. These policies |  |  |

| <b>How will the strategy, policy, plan, procedure and/or service impact on:-</b> | <b>Potential positive and/or negative impacts (unintended consequences)<br/>Opportunities or gaps</b> | <b>Action taken by Directorate.</b><br>Make reference to where the mitigation is included in the document, as appropriate<br><b>This column is to be updated in future reviews</b> | <b>Recommendations for improvement/ mitigation/ identified gaps or opportunities</b> |
|--|---|--|--|
|  | are available in Welsh if required  |  |  |
| <b>Treating the Welsh language no less favourably than the English language</b>  | None  | None   | None   |

### **Part 3 – Health**

Questions in this section relate to the impact on the health and wellbeing outcomes of the population **and** specific population groups who could be more impacted than others by a policy/project/proposal.

The part of the assessment identifies;

- which specific groups in the population could be impacted more (inequalities)
- what those potential impacts could be across the wider determinants of health framework?
- Potential gaps, opportunities to maximise positive H&WB outcomes
- Recommendations/mitigation to be considered by the decision makers

#### **7. Identification of specific population groups**

Use the WHIASU Population Groups checklist as a reference to identify the population groups who could be more impacted than others by a policy/project/proposal. The check list can be found on the PHW Integrated EqHIA guidance pages (requires link to PHW Intranet pages for additional information and resources)

The groups listed have been identified as more susceptible to poorer health and wellbeing outcomes (health inequalities) and therefore it is important to consider them in a HIA assessment. In a HIA, the groups identified, as more sensitive to potential impacts will depend on the characteristics of the local population, the context, and the nature of the proposal itself.

|                       |   |
|-----------------------|---|
| 7.1 Groups identified | Rational/explanation  |
| None                  | These policies will have no direct impact upon service users, however the effect of them will be to improve the confidentiality, integrity and availability of personal data, which in turn will lead to increased public confidence. |

### Assessment

Complete the wider determinants framework table below providing rational/evidence where appropriate:

1. Consider how the proposal could impact on the population and specific population groups identified above (positive/negative) for each of the wider determinants (the bullets under each determinant are there as a guide)
2. Record any unintended consequences (negative impacts) and/or gaps identified
3. Record any positive impacts or missed opportunities to maximise positive health and wellbeing outcomes
4. identify and record mitigation/recommendations where appropriate

**Please note** you may find that not all determinants are relevant to the project/plan however recording N/A is not acceptable a rational or evidence should be explained/referenced

| Wider determinant for consideration                     | Positive impacts or additional opportunities | Unintended consequences or gaps | Population groups affected | Mitigation/recommendations |
|---|--|---------------------------------|----------------------------|----------------------------|
| <b>7.2 Lifestyles</b><br>• Diet/nutrition/breastfeeding | None   | None                            | N/A                        | None required              |

|  |      |      |     |               |
|--|------|------|-----|---------------|
| <ul style="list-style-type: none"> <li>• Physical activity</li> <li>• Use of alcohol, cigarettes, e-cigarettes</li> <li>• Use of substances, non-prescribed drugs, abuse of prescription medication</li> <li>• Social media use</li> <li>• Sexual activity</li> <li>• Risk-taking activity i.e. gambling, addictive behaviour</li> </ul>   |      |      |     |               |
| <b>7.3 Social and community influences on health</b> <ul style="list-style-type: none"> <li>• Adverse childhood experiences</li> <li>• Citizen power and influence</li> <li>• Community cohesion, identity, local pride</li> <li>• Community resilience</li> <li>• Domestic violence</li> <li>• Family relationships</li> <li>• Language, cultural and spirituality</li> <li>• Neighbourliness</li> <li>• Social exclusion i.e. homelessness</li> <li>• Parenting and infant attachment</li> <li>• Peer pressure</li> <li>• Racism</li> <li>• Sense of belonging</li> <li>• Social isolation/loneliness</li> <li>• Social capital/support/networks</li> <li>• Third sector &amp; volunteering</li> </ul> | None | None | N/A | None required |
| <b>7.4 Mental Wellbeing</b> <ul style="list-style-type: none"> <li>• Does this proposal support sense of control?</li> <li>• Does it enable participation in community and economic life?</li> <li>• Does it impact on emotional wellbeing and resilience?</li> </ul>  | None | None | N/A | None required |
| <b>7.5 Living/ environmental conditions affecting health</b> <ul style="list-style-type: none"> <li>• Air quality</li> </ul>   | None | None | N/A | None required |

|   |      |      |     |               |
|---|------|------|-----|---------------|
| <ul style="list-style-type: none"> <li>• Attractiveness/access/availability/quality of area, green and blue space, natural space.</li> <li>• Health &amp; safety, community, individual, public/private space</li> <li>• Housing, quality/tenure/indoor environment</li> <li>• Light/noise/odours, pollution</li> <li>• Quality &amp; safety of play areas (formal/informal)</li> <li>• Road safety</li> <li>• Urban/rural built &amp; natural environment</li> <li>• Waste and recycling</li> <li>• Water quality</li> </ul>   |      |      |     |               |
| <p><b>7.6 Economic conditions affecting health</b></p> <ul style="list-style-type: none"> <li>• Unemployment</li> <li>• Income, poverty (incl. food and fuel)</li> <li>• Economic inactivity</li> <li>• Personal and household debt</li> <li>• Type of employment i.e. permanent/temp, full/part time</li> <li>• Workplace conditions i.e. environment culture, H&amp;S</li> </ul>  | None | None | N/A | None required |
| <p><b>7.7 Access and quality of services</b></p> <ul style="list-style-type: none"> <li>• Careers advice</li> <li>• Education and training</li> <li>• Information technology, internet access, digital services</li> <li>• Leisure services</li> <li>• Medical and health services</li> <li>• Other caring services i.e. social care; Third Sector, youth services, child care</li> <li>• Public amenities i.e. village halls, libraries, community hub</li> <li>• Shops and commercial services</li> <li>• Transport including parking, public transport, active travel</li> </ul> | None | None | N/A | None required |

|  |      |      |     |               |
|--|------|------|-----|---------------|
| <p><b>7.8 Macro-economic, environmental and sustainability factors</b></p> <ul style="list-style-type: none"> <li>• Biodiversity</li> <li>• Climate change/carbon reduction/flooding/heatwave</li> <li>• Cost of living i.e. food, rent, transport and house prices</li> <li>• Economic development including trade</li> <li>• Government policies i.e. Sustainable Development principle (integration; collaboration; involvement; long term thinking; and prevention)</li> <li>• Gross Domestic Product</li> <li>• Regeneration</li> </ul> | None | None | N/A | None required |
|--|------|------|-----|---------------|

**Stage 3**

**Summary of key findings and actions Please answer question 8.1 following the completion of the EHIA and complete the action plan**

| Key findings:<br>Impacts/gaps/opportunities | Actions (what is needed and who needs to do) to address the identified mitigation and recommendations | Lead   |  |  |
|---|---|--|--|--|
| No impacts identified                       | None required   | John Lawson,<br>Head of Information Governance |  |  |

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**Alternatively, if appropriate, please explain the steps taken to consult with and consider the differential impact of the changes on the various protected characteristic groups (part 2) or any specific identified population groups (part 3).**