AUDIT AND CORPORATE GOVERNANCE COMMITTEE

Meeting Item Reference	Action Reference	Lead	Meeting Item Title	Details of action	Update on progress	Original target date	Revised target date	RAG rating/Status
				OPEN ACTIONS FOR REVIEW				
ACGC 3.2/2024.03.19	ACGC 2024/11	SS	Internal Audit	The Committee asked for further information on why the Organisation had missed the deadline for reporting to the Welsh Risk Pool and asked for an explanation to be brought to the Committee.	**9 May Update:** A verbal update will be provided at meeting.	09 May 2024		At risk
ACGC 3.3/2024.03.19	ACGC 2024/12	AB	External Audit	The Committee asked how the Digital Deep Dive would take in to account the variances in spend on digital investment in Wales compared to other nations. AB informed the Committee that she would share that information with the Committee after the meeting.	**9 May Update:**A verbal update will be provided at meeting.	09 May 2024		At risk
ACGC 6.2/2024.03.19	ACGC 2024/16	SS	Information Governance Performance Report	The Committee discussed a suggestion for an Internal Audit looking at Freedom of Information and the possibility of raising a Risk concerning Freedom of Information requests to be explored.	**9 May Update:** Verbal update to be provided.	09 May 2024		At risk
				OPEN ACTIONS - IN PROGRESS BUT NOT YET DUE				
ACGC 7.2/2024.01.29	ACGC 2024/7	SS	Information Governance Performance Report	The Committee asked SS to provide an update on the Record Management control mechanisms, including how value was demonstrated and how the control mechanism provided assurance that the system was effective.	**9 May Update:** to be provided at ACGC in September as more indepth look at records management. **19 March Update:** This is in progress and will be included in the Q4 IG Assurance Report to ACGC in May	10 September 2024		**In Progress**
ACGC 6.2/2024.03.19	ACGC 2024/17	SS	Information Governance Performance Report	SS told the Committee that benefits realisation was an integral part of the programme, and he would bring a paper or presentation to the Committee near the end of the roll out programme giving assurance to the Committee of the Records Management Programme.	**9 May Update:** to be provided at ACGC in September as more indepth look at records management.	10 September 2024		**In Progress**
				ACTIONS RECOMMENDED TO BE CLOSED AT (9.05.24) MEETING				
ACGC 3.1/2024.03.19	ACGC 2024/8	PV/LB	Audit Recommendations Tracker	The Source of each Action should be included for ease of reference	**9 May Update: This has been included in the appendix presented to ACGC in May.**	09 May 2024		**Complete**
ACGC 3.2/2024.03.19	ACGC 2024/9	PV/HG/PD	Internal Audit	The Committee considered a rolling programme of Audit work to utilise resources more efficiently. NE asked for discussions to develop robust and well paced work plan for the year ahead. The Committee agreed a change in the approach to work planning was necessary to avoid the repetition of delayed reports and movement of work in the year ahead.	**9 May Update:** This will be taken forward in year as part of the decvelopement and planning for next years plan. action to be closed.	09 May 2024		**Complete**
ACGC 3.2/2024.03.19	ACGC 2024/10	PV/HG/PD	Internal Audit	The Committee asked that the draft plan be reviewed to ensure clear scope and reflect the input of the Executive Team. PD agreed that details would be refined and included in the final Workplan and presented to the Committee in May.	**9 May Update:** This has been completed and a final plan presented in May to ACGC.	09 May 2024		**Complete**