

RAG Rating/Status

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|------------------|--|
| At risk | Red - Action date passed or revised date needed |
| On track | Yellow - Action on target to be completed by agreed/revised date |
| Complete | Green- Action complete |
| No longer needed | Blue - Action to be removed and/or replaced by new action |

AUDIT AND CORPORATE GOVERNANCE COMMITTEE

| Meeting Item Reference | Action Reference | Lead | Meeting Item Title | Details of action | Update on progress | Original target date | Revised target date | RAG rating/Status |
|---|------------------|-------------|--|--|---|----------------------|---------------------|-------------------|
| OPEN ACTIONS FOR REVIEW | | | | | | | | |
| ACGC 5.1/2023.03.16 | ACGC 2023/4 | LB/NL/PD/NE | Internal Audit Progress Report and Internal Audit Report | As Chair of the People and Organisational Development Committee, MM highlighted recent discussion on the implementation of the Welsh Language Standards, and the potential failure to meet standard 17, answering reception telephone calls and replying in Welsh as required. It was felt that the Organisation may benefit from an audit across the whole of the Organisation. It was agreed that the matter be taken out of Committee and LB agreed to meet with NL and PD, and a response brought back to the Committee for consideration. | May 2023 Update: This action is in progress and an action will be provided in due course. | | | |
| ACGC 4.4/2023.03.16 | ACGC 2023/3 | HG/SS/MM | Strategic Risk Register 6: (Cyber Security) | The Committee discussed the importance of the Cyber Security Mandatory Training module and reflected on whether the interval should be changed to an annual requirement given the heightened risk posed to the Organisation of cyber attacks. It was agreed that the Information Governance Group would consider this and highlight their findings to the People and Organisational Development Committee for consideration as part of the wider discussion on Statutory and Mandatory training. | May 2023 Update: This action is in progress and an action will be provided in due course. | | 19 September 2023 | |
| OPEN ACTIONS - IN PROGRESS BUT NOT YET DUE | | | | | | | | |
| ACTIONS RECOMMENDED TO BE CLOSED AT (10.05.23) MEETING | | | | | | | | |
| ACGC 5.1/2023.03.16 | ACGC 2023/4 | PD | Internal Audit Progress Report and Internal Audit Report | The Committee asked PD to convey the results of current work on performance metrics to the Committee at future meeting. | May 2023 Update: The international auditing standards were being globally reviewed at present. The review also considers performance metrics. When this has concluded we will look to introduce something next year in line with the revised standards. Under the duty of quality we will be looking to bring in some quality metrics after Q2. This will be for all organisations and will be done consistently. It's early days, so we will need to consider what this looks like over the next number of months. Further updates will be provided as appropriate, propose the action is closed. | | | Complete |