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**Unconfirmed Minutes of the Public Health Wales
Audit and Corporate Governance Committee Meeting
14 June 2022 at 15:30 via Microsoft Teams**

Present		
Mohammed Mehmet	(MM)	Chair of the meeting, Non-Executive Director and Chair of People and Organisational Development Committee
Kate Eden	(KE)	Non-Executive Director and Chair of Quality, Safety and Improvement Committee
In Attendance:		
Liz Blayney	(LB)	Deputy Board Secretary and Board Governance Manager
Helen Bushell	(HB)	Board Secretary and Head of Board Business Unit
Tracey Cooper	(TC)	Chief Executive
Paul Dalton	(PD)	Head of Internal Audit, Audit and Assurance Services, NHS Wales Shared Services Partnership
Angela Fisher	(AF)	Deputy Director of Finance
Huw George	(HG)	Deputy Chief Executive, Executive Director of Operations and Finance
Mike Jones	(MJ)	Audit Wales
Lucy Jugessur	(LJ)	Financial Audit Manager, Audit and Assurance Services, NHS Wales Shared Services Partnership
Jane Matthews	(JM)	Head of Financial Reporting and Control, Finance
Jan Williams	(JW)	Chair of the Board

Apologies:		
Robert Bailey	(RB)	Trade Union Representative
Rhiannon Beaumont-Wood	(RBW)	Executive Director of Quality, Nursing and Allied Health Professionals
Andrew Cottom	(AC)	Independent Advisor
Dyfed Edwards	(DE)	Committee Chair and Non-Executive Director

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Kate Young	(KY)	Non-Executive Director
Verity Winn	(VW)	Audit Wales

Secretariat

Reanne Reffell	(RR)	Board Support Officer
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The meeting commenced at 15:30

ACGC 1/2022.06.14 Welcome and Apologies for Absence

MM opened the meeting and welcomed all present.

The Committee **noted** that the meeting was being recorded to support with accuracy of the minutes, and that this recording would be deleted once the minutes had been agreed at the next meeting in September 2022.

The apologies for absence received were **noted**.

ACGC 2/2022.06.14 Declarations of Interest

Executive and Non-Executive Directors declared an interest in agenda item ACGC 3.4/2022.06.14 Draft Remuneration report 2021-22.

ACGC 3/2022.06.14 Year End Reporting / Annual Financial and Governance Statements

ACGC 3.1/2022.06.14 Head of Internal Audit Opinion and Annual Report 2021/22

PD outlined the small changes that had been made to the report since the Committee had considered the draft version at the 05 May 2022 meeting; he confirmed that Public Health Wales received an overall reasonable assurance.

The Committee highlighted the achievement that there had been no audit reports of limited assurance, whilst recognising the need to continue to ensure controls, governance and risk processes were effective throughout the organisation.

The Committee noted that three audits had been deferred and would be undertaken in 2022/23.

ACGC 3.2/2022.06.14 Audit Wales Annual Opinion (ISA 260)

MJ introduced the report, advising of Audit Wales intention to issue a qualified audit opinion on regularity whilst their opinion on the truth and fairness of the accounts remained unqualified.

The Committee noted that the qualified opinion on regularity related to a NHS pensions scheme implemented by Welsh Government and the Trust had had no decision making powers in this respect.

ACGC 3.3/2022.06.14 Draft Annual Financial Statement and Accounts 2021/22

HG noted that the Committee had received a detailed presentation on the draft accounts at its meeting on 5 May 2022. Since that meeting, the draft accounts had been submitted to Audit Wales to be audited and a summary of corrections made were outlined in Appendix 3 of Audit Wales (AW) Audit of Accounts Report- Public Health Wales NHS Trust for 2021/22.

ACGC 3.4/2022.06.14	Draft Accountability Report 2021/22
The Committee noted that the draft report had been considered by the Committee at its meeting on 5 May 2022, prior to submission to Audit Wales and Welsh Government for review and that a summary of the changes made to the report as a result of comment from Audit Wales, Welsh Government and Internal Audit had been included in the covering report.	

ACGC 3.5/2022.06.14	For Recommendation to the Board
Committee members were invited to comment on the reports. All Committee members thanked the Finance, Board Business Unit and Audit teams for their hard work and support in presenting the set of accounts. HG went on to recommend the endorsement of the final set of accounts for Board approval, subject to Audit opinions.	
The Committee endorsed the Year End Reporting / Annual Financial and Governance Statements listed to the Board for approval at its meeting on 14 June 2022, for submission to Welsh Government and Audit Wales by 15 June 2022.	

ACGC 4/2022.06.14	Items for Approval
ACGC 4.1/2022.06.14	Minutes, Action Log and matters arising from the previous meeting
The Committee received the minutes and action log (of the meeting on the 5 May 2022, and noting DE and KY's apologies, agreed instead to consider them for accuracy and approval at the next meeting.	

ACGC 5/2022.06.14	To Note
The Committee noted the Workplan for 2022/23 (Ref: 5 ACGC 2022_06_14).	

ACGC 6/2022.06.14	Closing Administration
The next meeting would be held on 22.09.22 Publication of Papers - The Annual Report 2021/22 would be published once approved by the Board and submitted to Welsh Government.	

The Meeting concluded at 15:50	
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