

Action Log

RAG Rating Guide

	Red - Action date passed - action not complete
	Orange - Action not on target for completion by agreed/revised date
	Yellow - Action on target to be completed by agreed/revised date
	Green- Action complete
	oved and replaced by subsequent action

Meeting	Action Ref/Date Raised	Action	Update	Original Target Date	Revised Target Date	RAG Rating	Lead	Status (Open or Complete)
Open Actions								
None.								
Completed actions - Request Committee to Close 15/09/21								
Audit and Corporate Governance Committee	147/2021 (07/06/21)	Internal Audit Progress and Reports: MM asked for clarification to be made in the report about the wording used regarding data loss. It was clarified that this related to permanent loss of data due to failure of backup. PD agreed to clarify wording within the final report relating to data loss for clarity.	Updated Internal Audit Final report has been updated to clarify this matter and has been recirculated to committee members on 21 June 2021	Not specified			NL	Closed
Audit and Corporate Governance Committee	137.3/2021 (05.05.21)	Draft Remuneration Report 2020/21 In response to a request for clarification on what was covered by the consultant spend, NL noted this related to management consultants rather than clinical consultants. NL agreed to provide a breakdown of the year on year costs and the narrative to explain the reasons for this increase.	This information was circulated to the Committee on 7 Sept. Action closed.	Not specified			NL	Closed
Audit and Corporate Governance Committee	139.6/2021 (05.05.21)	Information Governance Performance Report – Quarter 3 The Committee requested an update on the progress with the statutory and mandatory training levels at its meeting in September.	Information Governance Performance Report for Q4 (2020/21) and Q1 (2021/22) is included on the agenda for 6 September meeting and contains the relevant information on progress with stat and mandatory training.	15 September 2021			RBW/JL	Closed
Audit and Corporate Governance Committee	139.6/2021 (05.05.2021)	Information Governance Performance Report – Quarter 3 The Committee agreed to ask the Business Executive Team to consider this approach to provide more assurance on the action being taken, to determine the most appropriate action to be taken.	This has been reported to the Business Executive Team on 17 May 2021.	Not specified			HB	Closed